



Tender Serial No. GIKI/PD/WORKS-978/24

**GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI  
(WORKS & MAINTENANCE DEPARTMENT)**

**SCHEDULE OF REQUIREMENTS FOR SUPPLY, INSTALLATION, COMMISSIONING & TESTING OF  
SUBMERSIBLE PUMP WITH MOTOR**

The delivery of service and supply will be made as per the below after issuance of the Purchase Order (without penalty) and with the prescribed penalty as per the following schedule of requirements: -

MODE OF PENALTY	NO OF DAYS	TOTAL DELIVERY PERIOD
Without Penalty	7-10 days	7-10 days
With Penalty @ 0.10 % per day for 10 days, 0.15% per day for 20 days, 0.20% per day for 30 days, 0.25% per day after 30 days.		

**PRICE SCHEDULE FOR THE GOODS IN PAK RUPEES:**

Name of Bidder : \_\_\_\_\_

**Tender No: GIKI/PD/WORKS-978/24**

**SUPPLY, INSTALLATION, COMMISSIONING & TESTING OF SUBMERSIBLE PUMP WITH MOTOR -  
tabulated as under:**

Tender No.	Sr. No.	Description/Specification	Qty	Unit Price (RS)	Unit Price with GST (RS)	Total Cost including GST (RS)	Bid Security (2% of the Total Cost)
GIKI/PD/WORKS-978/24	1	<b>SUPPLY,INSTALLATION, COMMISSIONING &amp; TESTING OF SUBMERSIBLE PUMP WITH MOTOR</b> <b>As per Annex-A</b>	01				

Issued by: Director (Works & Projects)

Signature of the Bidder: \_\_\_\_\_

Stamp of Bidder: \_\_\_\_\_

**Note: In case of discrepancy between unit price and total, the unit price shall prevail.**

**TECHNICAL SPECIFICATIONS**

**SUPPLY, INSTALLATION, COMMISSIONING & TESTING OF SUBMERSIBLE PUMP WITH MOTOR**

**TENDER NO. (GIKI/PD/WORKS-978/24)**

<b>Tender No.</b>	<b>Sr. No.</b>	<b>Description/Specification</b>	<b>Qty</b>
<b>GIKI/PD/WORKS-978/24</b>	<b>1</b>	<b>SUBMERSIBLE PUMP WITH MOTOR 40 HP</b> Capacity 0.7-0.9 cusec, Pump Total Head 300 feet, Pump Input 40 HP, Prime Mover (SEM/DE) 40HP Speed 2900 RPM 40HP/2pole, 400 V 3 phase 50-60 Hz. With Electric Cable 120 Rft 25MM Pakistan / Fast cable, Made: KSB pumps / EQV , Mechanical installation, and commissioning.	<b>01</b>

**Director (Works & Projects)**  
GIK Institute, Topi

Tender Serial No. GIKI/PD/WORKS-978/24

**TENDER BID SUBMISSION & OPENING DATE AND TIME**  
**SUPPLY, INSTALLATION, COMMISSIONING & TESTING OF SUBMERSIBLE PUMP WITH MOTOR**  
TENDER NOTICE: GIKI/PD/WORKS-978/24

<b>Tender No.</b>	<b>Description/Specification</b>	<b>Bid Submission Date &amp; Time</b>	<b>Bid opening Date &amp; Time</b>
GIKI/PD/WORKS-978/24	SUPPLY, INSTALLATION, COMMISSIONING & TESTING OF SUBMERSIBLE PUMP WITH MOTOR <i>As per specifications in Annexure – A.</i>	1100 hours 13 Jan 2025	1130 hours 13 Jan 2025

**Director (Works & Projects)**  
GIK Institute, Topi

# GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI

<b>TECHNICAL EVALUATION CRITERIA FOR SUPPLY, INSTALLATION, COMMISSIONING &amp; TESTING OF SUBMERSIBLE PUMP WITH MOTOR</b>		
<b>TENDER NO. GIKI/PD/WORKS-978/24</b>		
<b>Specifications are available at Annex-A</b>		
<b>S. No.</b>	<b>Item Name and Description</b>	<b>Maximum Marks</b>
<b>1</b>	<b>Relevant Experience of the Bidder</b>	<b>10</b>
1.1	1 - 3-year experience	3
1.2	4 - 8-year experience	5
1.3	9 – 15 or above	10
<b>2</b>	<b>Financial Soundness of the Bidder</b>	<b>06</b>
2.1	Certificate of No Blacklisting/litigation	2
2.2	GST/Income Tax Registration Certificate	2
2.3	Bank statement for the last 3 years	2
<b>3</b>	<b>Technical Evaluation of quoted items</b>	<b>44</b>
3.1	Specification as per attached Annex-A	30
3.2	Certificate of Distributer / Authorization	3
3.3	Guarantee/Warranty /After-sale services (Minimum 1 year or more)	3
3.4	List of clients where such equipment is delivered with documentary proof.	2
3.5	Delivery schedule as per requirement at our premises	2
3.6	Installation, commissioning, testing & training free of cost	2
3.7	Response time during the warranty period for rectification of Fault Within 2 working days Marks: 02 Within 3 to 4 working days Marks: 01	2
<b>TOTAL</b>		<b>60</b>

**Note: Please submit documents as per above mentioned criteria**

- Technical qualification status shall be decided based on a Pass/Fail basis. The applicant must secure at least a 60% accumulative score.

**GIK INSTITUTE OF ENGINEERING  
SCIENCES AND TECHNOLOGY, TOPI**

**TENDER NO.**

**GIKI/PD/WORKS-978/24**

**TENDER DOCUMENT**

**TENDER FEE NON-REFUNDABLE**

**Rs. 2,000/-**

**WPRKS DEPARTMENT**

Email: [director.engineeringprojects@giki.edu.pk](mailto:director.engineeringprojects@giki.edu.pk)

**GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI**  
**PROCUREMENT DEPARTMENT**

**INTRODUCTION:**

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI, having (hereinafter Referred to as the Purchaser) invites sealed bids from eligible bidder(s) under Single Stage Two envelop bidding system (i.e. Technical and Financial Bids in separate envelops) for supply and delivery of goods, materials, equipment and/or services described in the Schedule of Requirement. All the Annexure from “C” to “L” are integral part of the Tender Document and its compliance is mandatory and must be signed and stamped by the vendor/supplier and attached with the relevant proposal, otherwise bids will be rejected.

The Technical Bids will be opened first on the date mentioned in Tender Notice.

The financial bids of the only technically qualified bidder(s) will be opened publicly. The Technical Evaluation Report will be published on GIK INSTITUTE, website before financial bid opening.

**1. INSTRUCTIONS TO BIDDER(S):**

- 1.1. The bidder(s) shall manufacture all machines according to the specifications, drawings and models and bring also samples (if required) and bear all cost associated with the preparation and delivery of their bids, and the Purchaser will in no case be responsible or liable for those costs.
- 1.2. In case of any doubt as to the meaning of any portion of the Specifications or other Terms and Conditions, bidder(s) may seek clarification of the same in writing, but not later than 5 days prior to deadline for submission of bid(s) prescribed by the Purchaser.
- 1.3. At any time prior to the deadline for submission of bids, a modification in bidding document in the form of an addendum can be issued in response to a clarification requested by a respective bidder(s) or even whenever the Purchaser considers it beneficial to issue such a clarification and/or amendment to all bidder(s). The clarification/amendment issued (in general) shall be placed on the GIK INSTITUTE web site for the intimation to all the prospective bidder(s). Bidder(s) are required to submit their bid(s), which will bear words “CONFIDENTIAL” and for **TENDER NO. GIKI/PD/WORKS-978/24** as per Tender Notice.
- 1.4. The Purchaser will not take any responsibility for collecting the bids from any Agency.
- 1.5. The Purchaser reserves the right to increase or decrease the quantities or may cancel any or all items shown in the Schedule of Requirement without assigning any reason thereof.
- 1.6. The Purchaser reserves the right to have the items inspected by its own representative, or by 3<sup>rd</sup> party at its own cost (if required).
- 1.7. It must be indicated in the offer that the Bid fully conforms to Technical Specifications and Terms and Conditions of the Tender.
- 1.8. The Purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Purchase Order without thereby incurring any liability to the affected bidder(s) or any obligation there under. However, GIK Institute shall upon request communicate

to any bidder(s) who submitted a bid, the grounds for its rejection, but it is not required to justify those grounds.

- 1.9. Unsolicited advice/clarifications and personal approaches by the bidder(s) at any stage of evaluation are strictly prohibited and shall lead to disqualification.
- 1.10. The bidder(s) are expected to examine all instructions, forms, terms and specifications in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to Bidding Documents in all respect will result in the rejection of the bid(s).
- 1.11. All prospective bidder(s) are advised to read carefully all terms & conditions mentioned in the Tender Documents prior to filling / submission of their Bid.
- 1.12. Black listing procedure of the Company is attached as Appendix-L. The bidders, contractors, suppliers, agents, consultants, partnership or firms shall be dealt accordingly.
- 1.13. GIK Institute reserves the right to cancel PO/ Order in case of late deliveries.

## 2. **BID PRICES:**

- 2.1. Firm bid prices shall be quoted in Annexure-B duly filled-in, stamped and signed by authorized representative of Bidder(s). Prices must be quoted as per format of Schedule of Requirement (SOR).
- 2.2. Bidding Forms and Bid Summery Sheets from Annexure – “C” to “F” and “H” to “K” must also be duly filled-in, stamped and signed by authorized representative of bidder(s).
- 2.3. Prices must be quoted in Pakistani currency inclusive of all taxes and duties, indicating unit price and total bid prices. GST must be quoted separately along with copy of GST Certificate only for Pakistani currency. Bids offering prices in foreign currency will be rejected. Conditional bid / bid having any price adjustment formula will be rejected.
- 2.4. Prices must be quoted including all charges like Installation, commissioning, testing, handling, loading, transportation and un-loading, Octroi and Zila Tax etc. for delivery of material at Purchaser’s stores located at **required delivery location.**
- 2.5. Quoted prices will be valid for 90 days from the opening date of the **Financial Bid.**
- 2.6. Technical brochure/literature confirming Size, Brand & Country of Origin of quoted items/material must be attached with the Technical Bid (where deemed necessary).
- 2.7. Any Bid not confirming to Clause 2.1 to 2.6 shall be rejected without any right of appeal.
- 2.8. Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.

2.9. Tender submitted without Tender Fee Rs. 2,000/- (in shape of challan form/ pay order/Demand Draft) & earnest money should be rejected at the time of opening of Tender. Earnest money & challan form will be submitted against each Tender separately.

3. **BID SECURITY MONEY:**

3.1. The sealed bids complete in all respect must reach in the office of Deputy Director Procurement GIK Institute along with Bid Security Money 2% of the total cost in the name of GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI in shape of Demand Draft/Pay Order to be attached with financial offer.

3.2. Short Bid Security Money or Crossed Cheque as Bid Security Money is not acceptable.

3.3. The Bid Security Money of un-successful bidder(s) will be returned after award of Purchase Order to successful bidder(s). The Bid Security Money of successful bidder(s) will be discharged / returned upon bidder(s) furnishing the executing the order/contract (Subject to the satisfactory report without any objection from the end user).

3.4. The Bid Security Money of bidder(s) whose bid is rejected under Clause 2.7 will be returned forth-with.

3.5. The Bid Security Money shall be forfeited:

3.6.1. If a bidder withdraws its bid during the period of bid validity.

3.6.2. In case of successful bidder, who fails (a) to sign the contract; (b) to furnish performance security (if any).

4. **SEALING AND MARKING OF BIDS:**

4.1. The bidder(s) shall furnish Technical & Financial Bid(s) in two separate sealed envelopes.

4.2. Technical Bids will be opened first.

4.3. Earnest money as mentioned in Press Tender Notice must be enclosed with Financial Bid.

4.4. Only Financial Bid(s) of Technically responsive bidder(s) will be opened publicly.

4.5. Financial Bids of technically non responsive bidder(s) will be returned after award of Purchase Order to successful bidder(s).

4.6. The bid shall be submitted in a sealed envelope marked as under:



**WORKS DEPARTMENT**  
**GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI**

4.7. The envelope shall also bear the word “CONFIDENTIAL” and following Identifications:-

**TENDER NO. GIKI/PD/WORKS-978/24**

***DON'T OPEN BEFORE (AS PER SCHEDULE MENTIONED IN THE TENDER NOTICE/SOR)***

**TECHNICAL/FINANCIAL BID(s) (INDICATE ONE ON EACH ENVELOPE)**

4.8. If the envelope is not marked, as instructed above, the Purchaser will assume no responsibility for the misplacement or premature opening of bid(s).

**5. LATE BIDS:**

5.1. Any bid received by the Purchaser after the prescribed deadline for submission of bids mentioned in Press Tender Notice will not be accepted and returned unopened to the bidder(s).

**6. ISSUANCE OF PURCHASE ORDER (PO):**

6.1. The Purchaser will issue Purchase Order to the successful bidder(s) whose bid is determined to be the best evaluated bid.

**7. PAYMENT:**

7.1. Payment will be made as follows installation, commissioning, testing, & inspection of Lab Equipment.

7.1.1. Payment after delivery

7.1.2. As per mutual agreement, advance payment is made against a bank guarantee.

**8. DELIVERY SCHEDULE:**

8.1. Delivery of required material against this tender is to be completed as soon as possible from the date of receipt of confirm Purchase Order and will provide surety bond/guarantee for provision of delivery within specified period.

**9. EXTENSION IN THE DELIVERY PERIOD:**

9.1. Delivery of the goods shall be made by the supplier in accordance with the delivery schedule given in Purchase Order.

9.2. The supplier may claim extension of the time limits as set forth in the Purchase Order in case of:-

9.3. Changes in the specifications of goods, material & equipment by the Purchaser.

9.4. Delay in provision of clarifications regarding material, drawings and services by the Purchaser.

9.5. Force Majeure pursuant to Clause # 14.

- 9.6. Justified reasons subject to a written request high-lighting the same within a period of seven working days prior to expiry of delivery period mentioned in Purchase Order.
- 9.7. It should be noted that a request for extension in delivery period shall be considered only if the supplier agrees in writing to pay any increase in taxes or any other charges levied by the Government during the extended delivery period. Purchaser shall not bear any additional price increase during the extended period.
- 9.8. In case of extension in delivery period, the supplier will extend validity of Performance Bond accordingly at his cost.
- 9.9. If the supplier fails to supply the ordered material for any reason, within stipulated time, the Performance Bond shall be forfeited and material shall be purchased from elsewhere at his risk and cost.

#### **10. LIQUIDATED DAMAGES:**

- 10.1. If you fail to supply the material in the above specified period, GIK Institute reserves the right to blacklist you for future business or forfeit the security money or impose penalty as per schedule of requirement of the contract value or may impose any other financial penalty as deemed fit.
- 10.2. Even after imposition of LDs, if the supplier fails to materialize the delivery (material and or services); the Purchaser reserves the right to cancel Purchase order/contract and to forfeit the earnest money (if applicable) after intimating the supplier for such cancellation / forfeiture.

#### **11. FORCE MAJEURE:**

- 11.1. The supplier shall not be liable for penalty for delay in delivery of ordered goods, if, and to the extent delay in delivery or other failure to perform his obligation under the Purchase Order, of being the result of occurrence of Force Majeure i.e. causes such as natural calamities, war, civil disturbance, military action, fire as well as other circumstance proved to the satisfaction of the Purchaser to be beyond the reasonable control of the supplier, which may impede the fulfillment of the obligations under the Purchase Order.
- 11.2. The supplier shall notify the Purchaser promptly of the occurrence of Force Majeure and submit his case in writing within 07 days of such occurrence.
- 11.3. If any of the party is prevented to fulfill its assumed obligations by Force Majeure of constant duration of at least one month, the party shall meet for negotiation. If no satisfactory agreement is reached within a period of two months from the Commencement of the Force Majeure conditions, either party shall have the right to cancel the Purchase Order with immediate effect.

#### **12. INSPECTION AND TEST:**

- 12.1. The Purchaser's representative(s) shall have the right to inspect and/or test the goods to confirm their conformity with respect to specifications mentioned in the Purchase Order. The representative of Procurement Cell will witness the inspection (where so required).

- 12.2. Should any inspected or tested goods fail to conform to the specifications the purchaser shall reject them and supplier shall replace the rejected goods. All costs incurred on such replacement shall be entirely born by the supplier.
- 12.3. Rejected material shall be moved / replaced by the supplier within 07 days from the receipt of letter/fax issued by the Procurement Department. The supplier shall be liable for the **storage** charges @ 0.2% (half percent) of the cost of rejected material on every day basis, if the same is not removed within seven days.
- 12.4. Acceptance/rejection of the material by 3rd party (where required) will be final and binding on both the parties.

**13. WARRANTY:**

- 13.1. The supplier shall warrant that all goods supplied under Purchase Order shall be according to specifications given in Purchase Order and approved drawings/design etc. Any deviation in material, drawing/design (where applicable) will be replaced by the supplier at his own cost within warranty period.
- 13.2. The Purchaser shall promptly notify the supplier in writing, of any claims arising under this warranty.
- 13.3. The supplier will invariably provide warranty/guarantee of spare and consumables.

**14. QUALIFICATION OF SELECTED BIDDER(S):**

- 14.1. The Purchaser will determine to its satisfaction whether the bidder(s) selected as having submitted the lowest evaluated, technically responsive bid qualifies to satisfactorily perform the order.
- 14.2. The determination will take into account the bidder(s) financial, technical & production capabilities, availability of items ordered for. The bidder(s) shall provide necessary documents as proof along with the bid.
- 14.3. Any affirmative determination will be a pre-requisite for award of the Purchase Order to the bidder(s). A negative determination will result in rejection of the bid.
- 14.4. The Purchaser reserves the right at the time of award of order to increase or decrease to a reasonable extent in the quantity of goods specified in the Tender Document without any change in price or other terms and conditions.