



GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY

REQUEST FOR QUOTATION (RFQ)

No. GIKI/PD/RFQ-40/24-25

Sealed quotations, in Pak rupees on D.D.P basis, are invited from registered local manufacturers and suppliers for supply of the following items on Annexure wise.

Item Description
Design, Printing and Fixation of Banners / Flexes for Alumni Reunion 2024 – Annexure - A

Interested parties are requested to keep following points into consideration before submitting their quotations.

- Your quotation must be delivered to the office of the undersigned on or before **Monday, 16th December 2024, at 10:00 AM**. Any quotation received later than the scheduled date and time will be rejected and returned unopened.
- All quotations must be valid for a period of Thirty (30) days from the closing date of the Request for Quotation.
- The quotation shall be completed and signed by an authorized representative of the supplier.
- The quoted price should include all applicable Govt taxes, duties and other charges.
- Delivery will be made to GIK Institute, Topi, Swabi.
- Payment will be made within 2-3 weeks after acceptance of the items subject to deduction of taxes as per govt law.
- In the case of any arithmetical discrepancy between the unit rate and the total amount quoted, then the unit rate shall prevail both for the evaluation of quotations and for the subsequent purchase order.

Assistant Director, Procurement Department, GIK Institute, Topi, Swabi (KP)

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Annexure – A

S#	Item Description	Qty	A/c
1	Flex Media Wall 10'x15'	2	Nos
2	Flex Media Wall 8'x15'	2	Nos
3	Flex 3'x10' hanging flags	28	Nos
4	Flex 30'x35' Auditorium & NAB Building Banners	2	Nos
5	Flex Standees 2'x5'	11	Nos
6	Flex Main Gate 26'x10'	2	Nos
7	Flex Goodbye 10'x15'	1	Nos
8	Flex Welcome Banner Different sizes	900	Sqft