



GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY

REQUEST FOR QUOTATION (GIKI/PD/RFQ-21/2024-25)

Sealed quotations, in Pak rupees on D.D.P basis, are invited from registered suppliers/authorized dealers/distributors and manufacturers for supply of the following items:

S#	Item Description	Annexures
1.	Lab & Workshop Supplies	Detail attached at Annexure- A, B & C
2.	Printing, Stationery & Office Supplies	Detail attached at Annexure- D
3.	Office Tools & Equipment	Detail attached at Annexure-E

Interested parties are requested to keep following points into consideration before submitting their quotations.

- Your quotations must be delivered to the office of the undersigned on or before **11 October Thursday 2024, at 3:00 PM**. Any quotation received later than the scheduled date and time will be rejected and returned unopened.
- All quotations must be valid for a period of Thirty (30) days from the closing date of the Request for Quotation.
- The quotation shall be completed and signed by an authorized representative of the supplier.
- The quoted price should include all applicable Govt taxes.
- Delivery will be made to GIK Institute, Topi, Swabi.
- Payment will be made within 2-3 weeks after acceptance of the items subject to deduction of taxes as per law.
- In the case of any arithmetical discrepancy between the unit rate and the total amount quoted, then the unit rate shall prevail both for the evaluation of quotations and for the subsequent purchase order.

Assistant Director, Procurement Department, GIK Institute, Topi, Swabi (KP)

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ANNEXURE-A

S#	Item Description	Qty Req.	A/C Unit
1	Hafnium metal chips 99.99% pure, irregular shapes, 1~4mm	100	Gram
2	Tantalum metal chips 99.99% pure, irregular shapes, 1~4mm	150	Gram
3	Aluminum metal chips 99.99% pure, irregular shapes, 1~4mm	250	Gram
4	Cobalt metal chips 99.99% pure, irregular shapes, 1~4mm	200	Gram
5	Manganese metal chips 99.99% pure, irregular shapes, 1~4mm	200	Gram

ANNEXURE-B

S#	Item Description	Qty	A/C Unit
1	Mounting clips	02	Box
2	Pipette pump	01	Dozen
3	Glass Mixing Rod	12	Nos
4	Tweezers (SS)	05	No.
5	Chemical resistant gloves	10	Pair
6	Double Tape	02	No.

ANNEXURE-C

S#	Item Description	A/C Unit	Qty
1.	DP polishing cloth (300mm dia)	Packet	2 each
2	DP polishing Cloth (250mm dia)	Packet	2 each
3	Diamond cut-off wheel size (127*0.4*12.7)	No.	01
4	Diamond paste ¼ Micron	No.	03
5	Diamond Paste 1 Micron	No.	03
6	Polishing Oil	Liter	03

ANNEXURE-D

S#	Item Description	A/C Unit	Qty
1.	Toner for HP LaserJet M611	Nos	02

ANNEXURE-D

S#	Item Description	A/C Unit	Qty
1.	Printer HP LaserJet M600 or M601	Nos	01