

**GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI**  
(PROCUREMENT DEPARTMENT)



**TENDER DOCUMENTS**

**FOR**

**SUPPLY OF LAB COMPONENTS**

**Tender Fee: Rs. 2,000/- (Non-Refundable)**

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**Assistant Director Procurement,**

GIK Institute, Topi, Swabi (KP)

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## Tender Notice

### 2<sup>nd</sup> TENDER NOTICE FOR SUPPLY OF LAB COMPONENTS

Tender # GIKI/PD/FEE-1023/24

Sealed bids (Single Stage One Envelope procedure) are invited from reputed Manufacturers or their Authorized Dealers/ Distributors or firms, registered with relevant tax authorities and who are on Active Taxpayers list of the Federal Board of Revenue for the procurement of the following items:

<b>LAB COMPONENTS</b>	<ul style="list-style-type: none"><li>• Resistors</li><li>• Oscilloscope</li><li>• Thermistor</li><li>• Transistors etc</li></ul>
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Detailed specifications & other terms and conditions can be downloaded from the GIKI website ([www.giki.edu.pk](http://www.giki.edu.pk)) or collected personally from GIK Admin Block Room # F12. Tender fee (Non-Refundable) of Rs. 2,000/- and sealed bids along with bid money of 2% on the total bid cost should reach on or before **1500 Hours on September 03, 2024**. The proposals will be opened in the presence of available bidders at **1530 Hours** on the same day. The Institute reserves the right to accept or reject any or all the bids as per the rules. No advance payment shall be made to any bidder.

**Note. Those bidders who submitted their proposals in previous notice are not required to apply afresh.**

**Assistant Director Procurement, GIK Institute, Topi, Swabi (KP)**

Phone# 0938-281026 Ext. 2444, Email: [taufeeq@giki.edu.pk](mailto:taufeeq@giki.edu.pk)



Issued by: Assistant Director Procurement

Signature of the Bidder: \_\_\_\_\_

Stamp of Bidder: \_\_\_\_\_

<b>Name of Firm</b>	
<b>Address &amp; Contact Number</b>	
<b>CNIC/NTN No.</b>	
<b>GST No.</b>	
<b>Tender Applied for</b>	
<b>Pay Order / Demand Draft Amount</b>	
<b>Pay Order / Demand Draft No.</b>	
<b>Delivery Time</b>	

**Issued By:** Assistant Director Procurement

**Signature of the Bidder:** \_\_\_\_\_

**Stamp of Bidder:** \_\_\_\_\_

## BIDS SUBMISSION & OPENING DATE AND TIME

### SUPPLY OF LAB COMPONENTS

Tender No.	Description/Specification	Date of Submission of Tender Documents	Date Opening of Tender
GIKI/PD/FEE-1023/24	SUPPLY OF LAB COMPONENTS <u>(As per Specification mentioned in Annexure-I)</u>	1500 hours on September 03, 2024	1530 hours on September 03, 2024

Issued By: **Assistant Director Procurement**

Signature of the Bidder: \_\_\_\_\_

Stamp of Bidder: \_\_\_\_\_

## **TERMS AND CONDITIONS**

### **1. Qualification of the Vendor**

The Firms are required to submit the following documents with their proposals.

1. Valid Registration Certificate of NTN/STRN etc.
2. Certificate of Active Taxpayer List
3. Full Address and Contact Numbers of the Office(s).
4. Relevant Experience of the bidder
5. Submit purchaser orders of previous clients.
6. The Firms/Authorized Dealers/ General Order Suppliers that have Never been blacklisted by any Government Agency or Authority.
7. Warranty / Guarantee Certificate
8. Authorization Certificate, if any.
9. Undertaking that delivery will be provided within due date.

### **2. GENERAL**

- a) Sealed Bids must be accompanied by bid security at 2% of Total Bidder's Price in form of Demand Draft / Pay Order in Original in the name of GIK Institute of Engineering Sciences & Technology, Topi.
- b) Conditional/incomplete tenders will be not accepted.
- c) Bidders may also apply separately for each category of items / equipment.
- d) Telephone/telexed/faxed/telegraphic quotations will not be entertained.
- e) Bids submitted without prescribed Tender fee and Earnest Money shall be liable for rejection at the time of Tender opening. Tender fee in shape of DD/Pay Order and Earnest money shall be submitted separately along with Tender. The cheque is not acceptable.
- f) Bidders are required to include all applicable taxes in their prices/rates.
- g) For Loading, unloading and transportation will be the supplier responsibility.
- h) Items' rates and amount should be filled in in figures as well as in words and should be in accordance with the general directions given in tender documents. Overwriting and cutting will not be acceptable.
- i) GIK Institute reserves the right to accept/reject any/all tenders/bids as per rules.
- j) GIK Institute also reserves the right to cancel PO/ Contract in case of late deliveries and will forfeit the 2% bid security.

### **3. METHOD OF PROCUREMENT**

Bidding will be conducted through "**Open Competitive Bidding**" process and bidding is open to all eligible bidders that meet the minimum qualification criteria and required documents. It will be a "**Single Stage – One Envelope Bidding**" procedure.

### **4. SCOPE OF SUPPLY**

The bidder shall supply items as per specifications given in the **attached Annexure-I.**

### **5. CURRENCIES OF BID**

The prices shall be quoted in Pakistani Rupees.

### **6. EARNEST MONEY:**

The bidders shall furnish, as part of his bid, earnest money equal to 2% of total quoted prices with their offer in the form of demand draft/pay order in favor of **GIK Institute, Topi**. The earnest money shall be denominated in Pak rupees and shall be in the form Demand Draft / Pay Order issued by a Pakistani

scheduled Bank. The Earnest Money may be forfeited if a bidder withdraws his bid during the period of his bid validity or failed to fulfill the contract agreement / PO.

#### **7. LATE BIDS**

Any bid received by the Purchaser after the prescribed deadline for submission of bids shall be returned unopened to the bidder.

#### **8. PURCHASER'S RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS:**

The GIK Institute reserves the right to reduce or increase the quantity, accept, or reject any/all tenders/ bids as per rules.

#### **9. CONVINCING**

Unsolicited advice/clarification and any personal approaches at any stage of Evaluations are strictly prohibited and may lead to disqualification.

#### **10. DELIVERY OF ITEMS**

The bidder shall make delivery of goods at his own cost within the specified period from the date of issuance of Purchase Order from the GIK Institute. In case of delay in supply within stipulated time, penalty will be imposed as per following schedule. The delivery of items will be made as per below table after issuance of Purchase Order (without penalty) or as agreed.

<b>MODE OF PENALTY</b>	<b>NO OF DAYS</b>	<b>TOTAL DELIVERY PERIOD</b>
<b>Without Penalty</b>	15-20 Days (In Stock)	15-20 Days (In Stock)
	45-60 Days (Imports)	45-60 Days (Imports)
<b>Penalty rate @ 0.10 % per day for 10 days, 0.20% per day for 20 days, 0.30% per day for 30 days and above.</b>		

#### **12. MODE OF PAYMENT**

Payment will be made after complete delivery, Inspection, and acceptance of items subject to deduction of taxes as per Govt law.

#### **13. AWARD OF CONTRACT:**

The contract will be awarded to lowest responsive bid keeping in mind the quality, specifications and purity certificate provided in the bidding document.

#### **14. Taxes:** All Government Taxes i.e., Income Tax, GST etc. will be deducted.

#### **15. Bid Validity**

All offers shall remain valid for 60 days from the date of opening of bids, until any further extension required by the GIK Institute.

**SPECIFICATIONS**

PRICE SCHEDULE FOR THE GOODS IN PAK RUPEES

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

Tender No: GIKI/PD/FEE-1023/24

**SUPPLY OF LAB COMPONENTS- tabulated as under:**

S.No	Item	Quantity	A/C unit
1.	91Ω (Resistor) .1/2Watt	500	Ea.
2.	1k Ω (Resistor). 1/2Watt	2000	Ea.
3.	10k Resister ½ Watt	500	Ea.
4.	3 k Ω (Resistor) .1/2Watt	500	Ea.
5.	Ferric Chloride Solid	10	kg
6.	Oscilloscope probe	20	Ea.
7.	DMM probe	20	pair
8.	Thermistor 100 Ω NTC+PTC	100	Ea.
9.	LM741	300	Ea.
10.	555 Timer IC	100	Ea.
11.	Heat Shrink Tube 2mm	50	Ea.
12.	Heat Shrink Tube 4mm	50	Ea.
13.	2n 2338 Transistor	100	Ea.
14.	2N 3904 (Transistor)	500	Ea.
15.	2N 7000 MOSFET	150	Ea.
16.	Solder wire 30/70 500Gram	06	Roll
17.	Torrid core Blue (For inductor)	30	Ea.
18.	Torrid core Green (For inductor)	30	Ea.
19.	IRF540 N channel (MOSFET)	100	Ea.
20.	Ac/Dc Clamp Meter UT203	05	Ea.
21.	D Type To VGA cable (5Feet)	10	Ea.
22.	4KHDMI-HDMI cable(20Meter)	05	Ea.
23.	Male To male Header	50	Ea.
24.	Male to female header	50	Ea
25.	Fuse 10 Amp Slow blow	50	Ea.
26.	LED 3V White, Red, Green, yellow	500	Ea.
27.	10 uF 400v capacitor	100	Ea.
28.	0.1 μF (capacitor)polar 50v	500	Ea.
29.	3 PF Capacitor	500	Ea.

30.	10 PF capacitor	500	Ea.
31.	PVC insulation Tap white	12	Ea.
32.	PVC insulation Tap Red	12	Ea.
33.	Battery 9v	50	Ea.
34.	Cell AA 1.5v	50	Ea.
35.	Cell AAA 1.5v	50	Ea.
36.	Elfie	06	Ea.
37.	AA single cell Holder	50	Ea.
38.	Glossy paper A4 size 90Gram	04	Ream
39.	Point contact spray and WD40	12	Ea.
40.	LCD 16x2	50	Ea.
41.	Glue Stick for Glue gun	2	pkt
42.	High quality Bread Board	200	Ea.
43.	FR4 sheet for PCB Board	100	Ea.
44.	Standard jumper wire with slid tip 22AWG (Male - Male& Male-Female)	50	Bundle
45.	IC 2110 Gate Driver	10	Ea.
46.	Winding wire (gage.18)	1000G	Ea.
47.	Winding wire (gage.20)	1000G	Ea.
48.	Winding wire (gage. 22)	1000G	Ea.
49.	4KHDMI-HDMI cable (05Feet)	02	Ea.
50.	Cable Tie 6 inch	4	Pkt
51.	Cable Tie 10 inch	4	Pkt
52.	STM32 Nucleo-64 F104	10	Ea.
53.	PicKit3/3.5 with Zif Socket	20	Ea.
54.	Flyscope meter battery BP291 5000mah	01	Ea.
55.	MUR1560 ultrafast diode	30	Ea.
56.	IRFP260N n channel mosfet	30	Ea.
57.	6A02 100v/6A power diode	100	Ea.

**Note:**

- If GIK Institute feels that items are not up to the specified standards in quality or specifications, the substandard material / equipment will be returned. Decision of replacement or deduction from bill will be determined by the Institute as per requirement.
- In case of Replacement, the delivery must be made within a MAXIMUM of one week -time with no extra cost. If the delivery is not made in one week, the delivery will be rejected, and no excuse will be accepted, and deduction will be made from the bill or EM will be forfeited.

**Issued by:** Assistant Director Procurement

**Signature of the Bidder:** \_\_\_\_\_

**Stamp of Bidder:** \_\_\_\_\_