



GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY

REQUEST FOR QUOTATION

Sealed quotations, in Pak rupees on D.D.P basis, are invited from registered suppliers/authorized dealers/distributors and manufacturers for supply of the following items:

S#	Item Description	Annexures
1.	Printing, Stationary & Office Supplies	Detail attached at Annexure- A & B
2.	Lab & Workshop Supplies	Detail attached at Annexure- C

Interested parties are requested to keep following points into consideration before submitting their quotations.

- Your quotations must be delivered to the office of the undersigned on or before **Thursday, 18 July 2024, at 11:00 AM**. Any quotation received later than the scheduled date and time will be rejected and returned unopened.
- All quotations must be valid for a period of Thirty (30) days from the closing date of the Request for Quotation.
- The quotation shall be completed and signed by an authorized representative of the supplier.
- The quoted price should include all applicable Govt taxes.
- Delivery will be made to GIK Institute, Topi, Swabi.
- Payment will be made within 2-3 weeks after acceptance of the items subject to deduction of taxes as per law.
- In the case of any arithmetical discrepancy between the unit rate and the total amount quoted, then the unit rate shall prevail both for the evaluation of quotations and for the subsequent purchase order.

Assistant Director, Procurement Department, GIK Institute, Topi, Swabi (KP)

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ANNEXURE-A

S#	Item Description	A/C Unit	Qty
1.	Slippers for Mess Staff for washrooms outside kitchen	Pairs	12
2.	Liquid soap dispensers for public toilets and kitchens	No.	10
3.	Hand dryer kor kitchen	No.	02
4.	Pedestal Dustbin 60 ltr	No.	20
5.	Vim/Max 790 gram	Kg	50
6.	Phenyl	Bottle	24
7.	Mops	No.	24
8.	Wipers	No.	24
9.	Sweep	Bottle	120
10.	Duster Cloth	No.	120
11.	Brooms	No.	24

ANNEXURE-B

S#	Item Description	A/C Unit	Qty
1.	File Cover for Freshmen-2024	Nos.	800

ANNEXURE-C

S#	Item Description	A/C Unit	Qty
1.	Dry Nitrogen gas filling (purity 99.999%) with purity certificate	Liters	47 x 2