GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY

REQUEST FOR QUOTATION

Sealed quotations, in Pak rupees on D.D.P basis, are invited from registered suppliers/authorized dealers/distributors and manufacturers for supply of the following items:

S#	Item Description	Annexures
1.	Lab & Computer Equipment-IT	Detail attached at Annexure- A & B

Interested parties are requested to keep following points into consideration before submitting their quotations.

- Your quotations must be delivered to the office of the undersigned on or before **Tuesday, 14 May, 2024, at 3:00 PM.** Any quotation received later than the scheduled date and time will be rejected and returned unopened.
- All quotations must be valid for a period of Thirty (30) days from the closing date of the Request for Quotation.
- The quotation shall be completed and signed by an authorized representative of the supplier.
- The quoted price should include all applicable Govt taxes.
- Delivery will be made to GIK Institute, Topi, Swabi.
- Payment will be made within 2-3 weeks after acceptance of the items subject to deduction of taxes as per law.
- In the case of any arithmetical discrepancy between the unit rate and the total amount quoted, then the unit rate shall prevail both for the evaluation of quotations and for the subsequent purchase order.

Assistant Director, Procurement Department, GIK Institute, Topi, Swabi (KP)

Ph: 0938-281026 Ext. 2444, Email: taufeeq@giki.edu.pk

ANNEXURE-A

S#	Item Description	Qty	A/C Unit
1.	**Canon Sheet fed scanner DR-C240** - Scanning speed 45 ppm - Front and back duplex side scanning. - Resolution upto 600 dpi - ADF capacity 60 sheets - Thickness supported upto 4.0 mm carrier sheet. - ADF paper size A4, Legal, letter - Duty cycle 4000 pages daily - USB interface and cables included. - Multi page scanning, both sides scanning automatically - Capacle to scan A3 documents via Folio mode. - All standard cable, accessories and power adapters included. - Standard software included. - Standard warranty	01	Nos

ANNEXURE-B

S#	Item Description	A/C Unit	Qty
1.	HP ScanJet Pro 2600 F1, A4 size flatbed scanner with all accessories	Nos	01