



**SUPPLY & INSTALLATION OF TWO GAS BURNERS FOR  
DOMESTIC BOILERS OF HOSTEL NO. 03 & 04  
AT GIK INSTITUTE TOPI, SWABI**

No. GIKI/Dir/Works/ 12

# **TENDER DOCUMENTS**

## **Issued By**

Director (Engineering Projects)

Ghulam Ishaq Khan Institute of Engineering Sciences &  
Technology, Topi, Swabi

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## RE-TENDER NOTICE

### SUPPLY & INSTALLATION OF TWO GAS BURNERS FOR DOMESTIC BOILERS OF HOSTEL NO. 03 & 04 AT GIK INSTITUTE, TOPI, SWABI

1. GIK Institute invites interested and qualified contractors / firms to submit proposals for supply and installation of two gas burners for domestic boilers of hostel no. 3 & 4, at GIK Institute, Topi Swabi.
2. Interested contractors must meet the following requirements:
  - a. Prior experience and expertise in the said work.
  - b. Submission of a detailed breakdown of costs, including labor, materials, taxes, and any additional charges.
3. Interested contractors are requested to download the tender documents from the GIK Institute website. The project will be required to be completed within one month. Tender fees Rs 2000/- must be submitted with bid.
4. All tenders must be submitted as single stage one envelope procedure i.e in sealed envelope, along with 2% bid security of the total bid cost in the name of GIK Institute. Envelopes should be clearly marked "Tender for supply and installation of two gas burners for domestic boiler" and addressed to the Director (Engineering Projects) not later than 23 April 2024 at 1100 hrs. **The proposals will be opened in the presence of available bidders at 1130 hours on the same day** in the office of Director (Engineering Projects), GIKI, Topi, Swabi. The cost of each item should be declared separately. The Institute reserves the right to accept or reject any tender and to annul the tender process or reject all tenders at any time prior to the award without incurring any liability.
5. For any query please contact Mr. Zia Ullah, HVAC Supervisor, (0345-9504647)

Director (Engineering Projects)

GIK Institute, Topi, Swabi

Email. [Director.engineeringprojects@giki.edu.pk](mailto:Director.engineeringprojects@giki.edu.pk)

# **GENERAL RULES AND DIRECTIONS**

## ***FOR GUIDANCE OF CONTRACTORS***

GIK Institute invites interested and qualified/eligible firms to participate in the tender for the Supply & installation of Corona Power Gas burners 1500 MBH (Made in Korea) for domestic boilers of hostel no. 3 & 4.

### **Submission Guidelines:**

Please find enclosed the tender documents, which provide comprehensive details on the project requirements, technical specifications, qualification criteria, submission guidelines, and evaluation criteria. We kindly request that all interested parties adhere to the specified format and submit their tenders by 23<sup>rd</sup> April 2024 at 11:00 AM. The cost of each item should be determined separately.

### **Qualification Criteria**

Interested contractors must meet the following requirements:

- a. Prior experience and expertise in the said work.
- b. Submission of a detailed breakdown of costs, including labor, materials, taxes, and any additional charges.

### **Submission Guidelines**

#### I. Tender Document Download:

Interested contractors are requested to download the complete tender documents from the GIK Institute website.

#### II. Eligibility Check:

Before preparing and submitting the tender, contractors must ensure that they meet all the qualification criteria outlined in the tender documents.

#### III. Submission Labeling:

Each envelope must be clearly labeled with the contractor's name, address, contact information.

Cost Declaration:

The cost of each item within the Financial Proposal should be declared separately.

#### IV. Late Submissions:

Tenders received after the specified deadline will not be considered. The Institute holds the right to reject late submissions.

#### V. Tender Opening:

The tender opening will take place on 23<sup>rd</sup> April 2024 at 11:30 AM in the office of the Director of Engineering Projects, GIK Institute. Interested contractors are invited to attend the opening.

Evaluation Process:

The evaluation of tender proposals will be based on the criteria outlined in the tender documents.

The Institute reserves the right to accept or reject any tender and to annul the tender process without incurring any liability.

Inquiries and Clarifications:

For inquiries or clarifications regarding the tender, interested contractors may contact:

Director (Projects), GIK Institute, Topi, Swabi -

Deputy Director (Works)

## **Budget and Payment Terms**

Complete payment will be paid after supply & installation of burners.

5% retention money will be deducted and will be released after 02 months of acceptance / completion of work.

## **Terms and Conditions**

### I. Eligibility and Qualification:

Only contractors meeting the specified eligibility criteria outlined in the tender documents are eligible to participate.

GIK Institute reserves the right to disqualify any bidder who fails to meet the eligibility and qualification criteria.

### II. Submission of Proposals:

Contractors must submit proposals in accordance with the specified format and guidelines outlined in the tender documents.

Late submissions will not be considered.

### III. Confidentiality:

All information provided by the contractors during the tender process shall be treated as confidential.

Contractors must not disclose any details of their proposals to third parties without prior written consent from GIK Institute.

### IV. Validity of Proposals:

Contractors must ensure that their proposals remain valid for a minimum period of 90 days from the submission deadline.

### V. Advance Payment: No advance payment is allowed.

The contractor is responsible for implementing and maintaining robust health and safety protocols for all personnel involved in the project.

### VI. Insurance:

The contractor must maintain comprehensive insurance coverage, including liability insurance, throughout the duration of the project.

### VII. Dispute Resolution:

In case of disputes, both parties agree to resolve issues through negotiations and, if necessary, arbitration in accordance with Institute policies.

### VIII. Force Majeure:

Neither party shall be liable for any delay or failure to fulfil its obligations due to circumstances beyond its reasonable control.

### IX. Amendments to Tender Documents:

GIK Institute reserves the right to amend the tender documents at any time. Amendments will be communicated to all registered bidders.

Note: These terms and conditions are subject to change, and GIK Institute reserves the right to modify or update them as needed.