



# GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY

## REQUEST FOR QUOTATIONS

Sealed quotes in Pakistani rupees on a D.D.P. basis is requested from registered companies, and suppliers with the necessary experience in chair repair.

S#	Description	Qty	Unit
1.	<b>Repairing of Executive Chairs at The Catalyst GIK Incubator (DOST Funded Project)</b> <b>Replacement of backrest/back support and arms</b> <b>(As per attached Pictures)</b>	25	Nos

Interested parties are requested to consider the following points before submitting their quotations.

- Your **sealed quotations** must be delivered to the office of the undersigned on or before **Tuesday January 23, 2024, at 02:30 Pm**. Any quotation received later than the scheduled date and time will be rejected and returned unopened.
- All quotations must be valid for a period of Thirty (30) days from the closing date of the Request for Quotation.
- The quotation shall be completed and signed by an authorized representative of the supplier.
- The quoted price should include sales tax/KPRA or any other taxes as per Govt. Rules (if applicable).
- Payment will be made within 2 weeks after inspection/acceptance of the chairs subject to deduction of taxes as per law.
- In the case of any arithmetical discrepancy between the unit rate and the total amount quoted, then the unit rate shall prevail both for the evaluation of quotations and for the subsequent purchase order.
- Vendors all are allowed to visit the institute to carefully assess the scope of work.

**Assistant Director, Procurement Department, GIK Institute, Topi, Swabi (KP)**



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