

## **REQUEST FOR QUOTATIONS**

Sealed quotations, in Pak rupees on D.D.P basis, are invited from registered suppliers/authorized dealers/distributors and manufacturers for supply of the following items:

S#	Item Description	Annexures	
1.	Lab & Workshop Supplies	Details attached at Annexure- A	
2.	Printing & Stationery	Details attached at Annexure- B & C	
3.	Office	Details attached at Annexure- D	
4.	IT Equipment	Details attached at Annexure- E	

Interested parties are requested to consider the following points before submitting their quotations.

- Your sealed quotations must be delivered to the office of the undersigned on or before Tuesday
   December 12, 2023, at 02:30 Pm. Any quotation received later than the scheduled date and time
   will be rejected and returned unopened.
- All quotations must be valid for a period of Thirty (30) days from the closing date of the Request for Quotation.
- The quotation shall be submitted **Annexure-wise**. (Separate quotation for each mentioned **Annexure with separate envelope, otherwise quotation will be rejected**).
- The quotation shall be completed and signed by an authorized representative of the supplier.
- The quoted price should include sales tax or any other taxes as per Govt. Rules (if applicable).
- Brands and models should be mentioned with the item where applicable.
- Delivery will be made to GIK Institute, Topi, Swabi.
- Payment will be made within 2-3 weeks after acceptance of the items subject to deduction of taxes as per law.
- In the case of any arithmetical discrepancy between the unit rate and the total amount quoted, then the unit rate shall prevail both for the evaluation of quotations and for the subsequent purchase order.

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## **ANNEXURE-A**

S#	Lab & Workshop Supplies	Qty
1	100m Fiberglass reel tape (as per attached Specifications)	
2	10m pocket tape (as per attached Specifications)	05
3	Prismatic surveying compass (as per attached Specifications)	
4	Safety vests (as per attached Specifications)	10
5	Reflective hats (as per attached Specifications)	10
6	Rubber Boots (as per attached Specifications)	

### 100m Fiberglass reel tape

Length 100 m	100 m	
Material	Fiberglass	
Type	Reel	

#### 10m pocket tape

Length	10 m	
Material	Steel	
Туре	Pocket auto roll	

#### Prismatic surveying compass

Material	Brass
Туре	Double dial (Full and quarter circle)
Base	Tripod mountable

#### Safety vests

Type	Reflective safety vest
Type Material	Polyester
Size	Regular

#### Reflective hats

Туре	Reflective safety hat
Material	Polyester
Cize	Regular

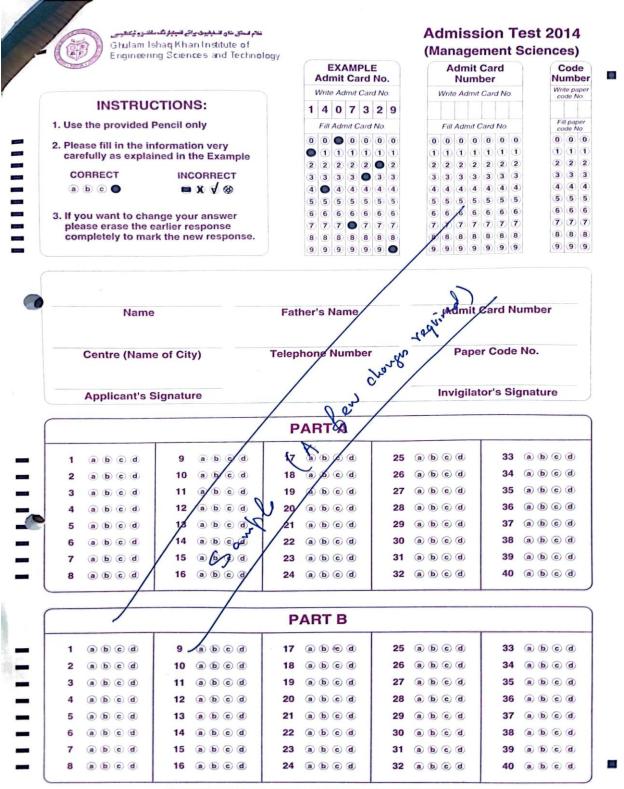
#### Rubber boots

Туре	Long safety shoes	
Material	Rubber	
Size	Variable	

#### **List of Accessories**

### **ANNEXURE-B**

S#	Printing & Stationery	Qty	Unit
1	OMR Answer Sheets (As per attached Sample)	1500	Nos



# **ANNEXURE-C**

S#	Printing & Stationery	Qty	Unit
1	Carbonless Paper 17 x 24 Green Star Quality	27	Ream
	White Ream (13)		
	Yellow Ream (13)		
	Pink/Green (1)		

## **ANNEXURE-D**

S#	Office Supplies	Qty	Unit
1	UPS Homage vertex HVS-2414 SCC	01	Nos
2	Dry Battery 150-Amp	01	Nos
3	Clamp Battery + Wire	01	Set

# **ANNEXURE-E**

S#	IT Equipment	Qty	Unit
01	Printer HP 401d	01	Nos