



# GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY

## REQUEST FOR QUOTATIONS

Sealed quotations, in Pak rupees on D.D.P basis, are invited from registered suppliers/authorized dealers/distributors and manufacturers for supply of the following items:

S#	Item Description	Annexures
1.	Sports Supplies	Detail attached at Annexure- A
2.	Lab & Workshop Supplies	Detail attached at Annexure- B
3.	Furniture & Fixture	Detail attached at Annexure- C
4.	Office Supplies	Details attached at Annexure-D

Interested parties are requested to consider the following points before submitting their quotations.

- Your **sealed quotations** must be delivered to the office of the undersigned on or before **Friday October 27, 2023, at 02:30 Pm**. Any quotation received later than the scheduled date and time will be rejected and returned unopened.
- All quotations must be valid for a period of Thirty (30) days from the closing date of the Request for Quotation.
- The quotation shall be submitted **Annexure-wise. (Separate quotation for each mentioned Annexure with separate envelope, otherwise quotation will be rejected)**.
- The quotation shall be completed and signed by an authorized representative of the supplier.
- The quoted price should include sales tax or any other taxes as per Govt. Rules (if applicable).
- Delivery will be made to GIK Institute, Topi, Swabi.
- Payment will be made within 2-3 weeks after acceptance of the items subject to deduction of taxes as per law.
- In the case of any arithmetical discrepancy between the unit rate and the total amount quoted, then the unit rate shall prevail both for the evaluation of quotations and for the subsequent purchase order.

**Assistant Director, Procurement Department, GIK Institute, Topi, Swabi (KP)**



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## **ANNEXURE-A**

<b>S#</b>	<b>Sports Supplies</b>	<b>Qty</b>	<b>Nos</b>
1	Rubber Floor Mat 20*20 20 MM Color Sheet (SSC)	105	Sheets



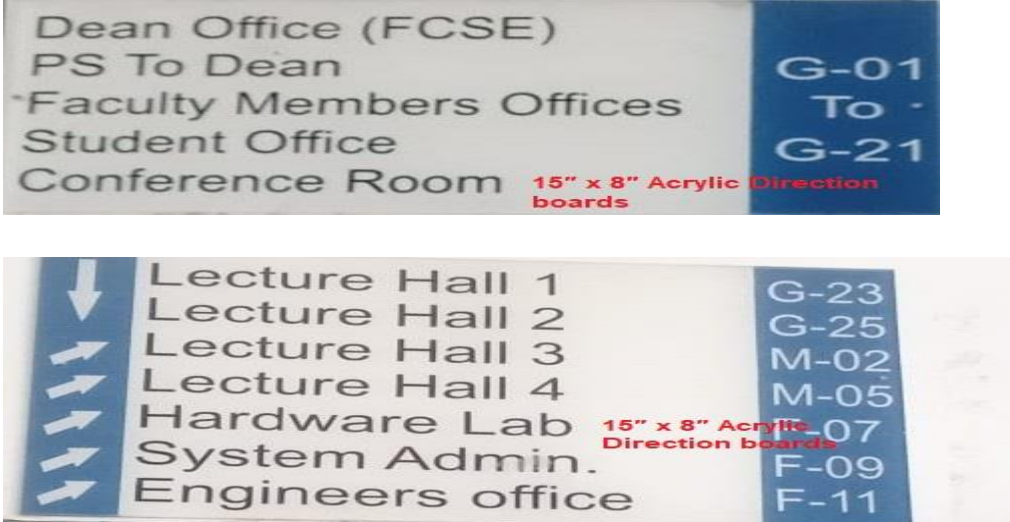
## **ANNEXURE-B**


<b>S#</b>	<b>Lab &amp; Workshop Supplies</b>	<b>Qty</b>
1	Volumetric Cylinder (Graduated Jugs)-5 Liters Capacity	04
2	Volumetric Cylinder (Graduated Jugs)-1 Liters Capacity	04
3	Aluminum sealant tape (Waterproof)	05
4	Seal tape ( churri tape or PTFE thread seal tape)	10
5	Plaster Pipe 1 Inch Dia and 50ft length	01
6	Mobil Oil or Hydraulic Oil	20 Liters
7	Dye Red Color	200 ml
8	Silicon Tubes	2
9	Stop Watch ( Digital)	4
10	Extension Board (3 meters)	1
11	Surgical Face Mask Pack	2
12	Disposable latex Gloves Pack	2

## **ANNEXURE-C**

<b>S#</b>	<b>Furniture &amp; Fixture</b>	<b>Qty</b>	<b>Nos</b>
1	Pillow (Polyester) Light Weight	30	Nos
2	Pillow Cover (White Color)	30	Nos
3	Quilt (Double with cover)	12	Nos
4	Bed Sheets Cover (Double)	12	Nos

## ANNEXURE-D

S#	Office Supplies	Qty	Nos
1	<p>8" x 2" Office Name Plate Holders for doors or walls (Faculty Members) As per the attached picture</p> 	60	Nos
2	<p>12" x 4" Office Name Plate Holders for doors or walls (labs, lecture halls) As per the attached picture</p> 	20	Nos
3	<p>15" x 8" Acrylic Direction boards As per the attached picture</p> 	22	Nos

			
4	8" x4" Dean and HoD Boards	03	Nos

Note: List of Names and signs will be shared after issuance of the Purchase Order