



**GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
(PROCUREMENT DEPARTMENT)**



**GHULAM ISHAQ KHAN INSTITUTE
OF ENGINEERING SCIENCES AND TECHNOLOGY**

Tender Notice for Supply and Installation of Lab Equipment

Sealed bids (Single Stage One Envelope Procedure) are invited from reputed manufacturers, or their Authorized Distributors / Firms / Suppliers registered with relevant tax authorities and who are on Active Taxpayer List of FBR for procurement of the following equipment.

Tender # GIKI/PD/FME-977/23	Lab Equipment (Vibration Shaker 20N + Amplifier, Vibration Sensor, Function Generator, Arduinos, Rotary Encoder)
	GPU Workstation (Qty. 01)

Detailed specifications & other terms and conditions can be downloaded from GIKI and PPRA website (www.giki.edu.pk) / (www.ppra.org.pk) or collected personally from GIK Admin Block Room # F12. Tender Fee (Non-Refundable) of Rs. 3,000/- and sealed bids along with 2% earnest money on the total bid cost should reach **on or before 1500 Hours on October 16, 2023**. The proposals will be **opened** in the presence of bidders at **1530 Hours on the same day**.

Assistant Director Procurement, GIK Institute, Topi, Swabi (KP)
Phone# 0938-281026 Ext. 2444, Email: taufeeq@giki.edu.pk



Issued by: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____



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TENDER DOCUMENTS
TENDER NOTICE: GIKI/PD/FME-977/23

Name of Firm	
Address & Contact Number	
CNIC/NTN No.	
GST No.	
Tender applied for	
Call Deposit Amount	
Call Deposit No.	

Issued by: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____



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TENDER BIDS SUBMISSION & OPENING DATE AND TIME

TENDER NOTICE: GIKI/PD/FME-977/23

PROCUREMENT OF LAB EQUIPMENT

Tender No.	Description/Specification	Date of Submission of Tender Documents	Date Opening of Tender
GIKI/PD/FME-977/23	PROCUREMENT OF LAB EQUIPMENT (As per Annexure-I)	1500 Hours on October 16, 2023	1530 Hours on October 16, 2023

Issued By:
Assistant Director Procurement
GIK Institute, Topi

Signature of the Bidder: _____

Stamp of Bidder: _____



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TERMS AND CONDITIONS

1. Qualification of the Vendor

Firms/ Suppliers / Authorized Dealers are eligible to submit proposals who meet below criteria and have following documents:

1. Valid Tax registration certificate NTN/FTN/STRN / KPRA etc.
2. Certificate of Active Taxpayer List
3. Full Address and Contact Numbers of the Office(s).
4. Experience with documentary proof
5. The Firms/Supplier/contractor that have Never been blacklisted by any Government Agency or Authority.
6. Authorization Letter, if any.
7. Guarantee / Warrantee Certificate.
8. Bid Security 2%.

2. GENERAL

- i. Sealed Bids must be accompanied by bid security at 2% of Total Bid Price in form of Call Deposit Receipt (CDR) in Original in the name of GIK Institute of Engineering Sciences & Technology, Topi.
- ii. Conditional/incomplete tenders will not be accepted.
- iii. Telephone/telexed/faxed/telegraphic quotations will not be entertained.
- iv. Bids submitted without prescribed Tender fee and Earnest Money shall be liable for rejection at the time of Tender opening. Tender fee in shape of DD/Pay Order and Earnest money in shape of CDR shall be submitted separately along with Tender. The cheque is not acceptable.
- v. Bidders are required to include all the taxes in their prices/rates separately.
- vi. For Loading, unloading and transportation charge of the item's supplier will be responsible.
- vii. Items' rates and amount should be filled in figures as well as in words and should be in accordance with the general directions given in tender documents. Overwriting and cutting will not be acceptable.
- viii. GIK Institute reserves the right to cancel PO/ Contract in case of late deliveries.

3. METHOD OF PROCUREMENT

Bidding will be conducted through “**Open Competitive Bidding**” process and bidding is open to all eligible bidders that meet the minimum qualification criteria and required documents. It will be a “**Single Stage – One Envelope Bidding**” procedure.

4. SCOPE OF SUPPLY

The bidder shall complete delivery / supply as per specifications given in the **attached Annexure-I**.

5. CURRENCIES OF BID

The prices shall be quoted in Pakistani Rupees Including all taxes and duties.

6. BID BONDS/EARNEST MONEY



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The bidders shall furnish, as part of their bid, earnest money equal to 2% of total quoted prices with their offer in the form of Call Deposit Receipt in favor of **GIK Institute, Topi**. The earnest money shall be denominated in Pak rupees and shall be in the form Call Deposit issued by a Pakistani scheduled Bank. The Earnest Money may be forfeited if a bidder withdraws his bid during the period of his bid validity.

8. LATE BIDS

Any bid received by the Purchaser after the prescribed deadline for submission of bids shall be returned unopened to the bidder.

9. PURCHASER'S RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS:

The GIK Institute reserves the right to reduce or increase the quantity, accept or reject any/all tenders/ bids as per rules.

10. CONVINCING

Unsolicited advice/clarification and any personal approaches at any stage of Evaluations are strictly prohibited and may lead to disqualification.

11. DELIVERY OF ITEMS

The bidder shall complete supply at his own cost within the specified period from the date of issuance of Purchase Order from the GIK Institute. In case of delay in delivery within the stipulated time then penalty will be imposed. The order will be completed as per below table after issuance of purchase order (without penalty) or as agreed and with the prescribed penalty as per following schedule of requirement: -

MODE OF PENALTY	NO OF DAYS	TOTAL COMPLETION PERIOD
Without Penalty	30 Days (In stock)	30 Days (In stock)
	90 days (Imports)	90 days (Imports)
Penalty rate @ 0.10 % per day for 10 days, 0.20% per day for 20 days, 0.30% per day for 30 days and above.		

12. MODE OF PAYMENT

Payment will be made after complete delivery subject to inspection of equipment and deduction of taxes as per Govt law.

13. AWARD OF CONTRACT:

The contract will be awarded to lowest evaluated bid who meet the specifications provided in the bidding documents.

14. Taxes: All Government Taxes i.e. Income Tax, GST etc. will be deducted.

15. Bid Validity

All offers shall remain valid for 60 days from the date of opening of bids, until any further extension required by the GIK Institute.



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Annexure - 1

PRICE SCHEDULE FOR SUPPLY IN PAK RUPEES:

Name of Bidder: _____

Address: _____

Tender No: GIKI/PD/FME-977/23

PROCUREMENT OF LAB EQUIPMENT - tabulated as under:

Specifications

S#	Items Descriptions	Qty	Unit A/C
1	Vibration Shaker 20N + Amplifier	01	Nos
2	Vibration Sensor ADXL335	10	Nos
3	Function Generator GW-Instek – AFG – 2112	01	Nos
4	UNI-T UT312 Vibration Tester	01	Nos
5	Arduino Mega 2560 original	05	Nos
6	Arduino UNO Original	05	Nos
7	Rotary Encoder JXH-G8L1000	01	Nos
8	GPU Workstation: Intel Processor i7 – 13700, motherboard Giga Byte B760m with WIFI, 32GB RAM LEXAR DDR4 (16x2), 256 SSD NVME, HDD 1TB Seagate 3.5, NVIDIA RTX 3060 12GB Card ZOTAC, Casing Boost ATX 3 FAN RGB, Cooler, AIGO Warrior Power Supply 700watt.	01	Nos

Note:

- Interested bidders may also contact if needed further details.
- Rate must be quoted including all taxes, duties, installation charges, delivery, loading and unloading charges.
- Payment will be made after receiving a satisfactory inspection report from concerned department.
- If GIKI Institute feels that equipment is not up to the specified standards in quality, the sub-standard material / equipment will be returned. Decision of replacement or deduction from bill will be determined by the Institute as per requirement.
- In the case of Replacement, the delivery must be made within a MAXIMUM of one week - time with no extra cost. If the delivery is not made in one week, the delivery will be rejected, and no excuse will be accepted, and deduction will be made from the bill or EM will be forfeited.

Issued by: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____



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