



# GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY

## REQUEST FOR QUOTATION

Sealed quotations, in Pak rupees on D.D.P basis, are invited from registered suppliers/authorized dealers/distributors and manufacturers for supply of the following items:

S#	Item Description	Annexures
1.	Office Supplies	Detail attached at Annexure- A
2.	R&M Works	Detail attached at Annexure- B&C
3.	R&M Assets	Detail attached at Annexure- D & E

Interested parties are requested to consider the following points before submitting their quotations.

- Your **sealed quotations** must be delivered to the office of the undersigned on or before **Monday August 28, 2023, at 12:00 Pm.** Any quotation received later than the scheduled date and time will be rejected and returned unopened.
- All quotations must be valid for a period of Thirty (30) days from the closing date of the Request for Quotation.
- The quotation shall be submitted **Annexure-wise. (Separate quotation for each mentioned Annexure otherwise quotation will be rejected).**
- The quotation shall be completed and signed by an authorized representative of the supplier.
- The quoted price should include sales tax or any other taxes as per Govt. Rules (if applicable).
- Delivery will be made to GIK Institute, Topi, Swabi.
- Payment will be made within 2-3 weeks after acceptance of the items subject to deduction of taxes as per law.
- In the case of any arithmetical discrepancy between the unit rate and the total amount quoted, then the unit rate shall prevail both for the evaluation of quotations and for the subsequent purchase order.

**Assistant Director, Procurement Department, GIK Institute, Topi, Swabi (KP)**

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## **ANNEXURE-A**

<b>S#</b>	<b>Item Description</b>	<b>A/C Unit</b>	<b>Qty</b>
1.	HP Toner Powder Pack-Jet Ink Black-1000 grams pack	Pack	50
2.	LaserJet Toner Cartridge for HP LaserJet Pro M130a	Nos	01

## **ANNEXURE-B**

<b>S#</b>	<b>Item Description</b>	<b>A/C Unit</b>	<b>Qty</b>
1.	Cloth for Curtains	Yard	400
2.	Pipe 1" (16feet Length)	Length	25
3.	Bracket	Nos	120
4.	Ring Curtain	Pkt	38
5.	Lasani sheet 4'x8'x3/4"	No.	01
6.	Screw 3/4"	Pkt	06
7.	Steel nails 2-1/2"	Pkt	02
8.	Bukrum 4" for curtains	Roll	36

## **ANNEXURE-C**

<b>S#</b>	<b>Item Description</b>	<b>A/C Unit</b>	<b>Qty</b>
1.	HCL (hydrochloric acid) 100% Dilute	Kg	300
2.	Acid Inhibitor	Kg	25

## **ANNEXURE-D**

<b>S#</b>	<b>Item Description</b>	<b>A/C Unit</b>	<b>Qty</b>
1.	Battery AGS 150 Bus MRC-4477 (Model: 1997) Hino Pak	Nos.	02

## **ANNEXURE-E**

<b>S#</b>	<b>Item Description</b>	<b>A/C Unit</b>	<b>Qty</b>
1.	Bridgestone redial Tubeless tyres size 195 x R-15 Toyota HiAce (Model: 2007)	Nos.	04
2.	Front Wheel disk pad Genuine, Toyota HiAce (Model: 2007)	Nos.	01 set

