



**GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
(PROCUREMENT DEPARTMENT)**

TENDER NOTICE



**GHULAM ISHAQ KHAN INSTITUTE
OF ENGINEERING SCIENCES AND TECHNOLOGY**

TENDER NOTICE FOR SUPPLY OF CONSUMABLE ITEMS

Tender # GIKI/PD/FMCE-913/22

Sealed bids (Single Stage One Envelope procedure) are invited from reputed Manufacturers/Firms/Authorized Dealers/Suppliers/General Order Supplier registered with relevant tax authorities and who are on the Active Taxpayers list of the Federal Board of Revenue for the procurement of the following items:

Consumable Items	Glass Beakers, Digital Magnetic stirrers (Hot plates + stirrer), Wash bottles, Centrifuge tubes, Eppendorf tubes, Glass vials, plastic vials, Stirring magnets, Aluminum foil, Ethanol absolute, Methanol, Acetone, Mullite etc.
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Detailed terms and conditions can be downloaded from the **GIKI website (www.giki.edu.pk)** or collected personally from GIK Admin Block Room # F12. Tender fee (Non-Refundable) of Rs. 1,000/- and sealed bids along with bid money of 2% on the total bid cost should reach **on or before 1500 Hours on December 15, 2022**. The proposals will be opened in the presence of available bidders at **1530 Hours** on the same day. The Institute reserves the right to accept or reject any or all bids as per the rules. No advance payment shall be made to any bidder.

Deputy Director Procurement, GIK Institute, Topi, Swabi (KP)
Phone#0938-281026 Ext. 2213, Email: farid.wahid@giki.edu.pk



Issued by: Deputy Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____



GIKI INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
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TENDER DOCUMENTS

TENDER NOTICE: GIKI/PD/FMCE-913/22

Name of Firm	
Address & Contact Number	
CNIC/NTN No.	
GST No.	
Tender applied for	
Call Deposit Amount	
Call Deposit No.	

Issued by: Deputy Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____



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TENDER BIDS SUBMISSION & OPENING DATE AND TIME

TENDER NOTICE: GIKI/PD/FMCE-913/22

SUPPLY OF CONSUMABLE ITEMS

Tender No.	Description/Specification	Date of Submission of Tender Documents	Date Opening of Tender
GIKI/PD/FMCE-913/22	SUPPLY OF CONSUMABLE ITEMS (As per Annexure-I)	1500 Hours on December 15, 2022,	1530 Hours on December 15, 2022,

Deputy Director Procurement
GIK Institute, Topi

Signature of the Bidder: _____

Stamp of Bidder: _____



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TERMS AND CONDITIONS

1. Qualification of the Vendor

The following Firms/Suppliers are eligible to apply and required to submit the following documents with their proposals.

1. Valid Registration Certificate with relevant tax Authority NTN/STRN/KPRA etc.
2. Certificate of Active Taxpayer List
3. Full Address and Contact Numbers of the Office(s).
4. Relevant Experience of the bidder
5. Submit work orders of previous clients.
6. The Firms/Supplier that have Never been blacklisted by any Government Agency or Authority.
7. Warranty / Guarantee Certificate

2. GENERAL

- i. Sealed Bids must be accompanied by bid security at 2% of Total Bidder's Price in form of Demand Draft / Pay Order in Original in the name of GIK Institute of Engineering Sciences & Technology, Topi.
- ii. Conditional/incomplete tenders will be not accepted.
- iii. Bidders may also apply separately for each category of items / equipment.
- iv. Telephone/telexed/faxed/telegraphic quotations will not be entertained.
- v. Bids submitted without prescribed Tender fee and Earnest Money shall be liable for rejection at the time of Tender opening. Tender fee in shape of DD/Pay Order and Earnest money shall be submitted separately along with Tender. Cheque is not acceptable.
- vi. Bidders are required to include all applicable taxes in their prices/rates.
- vii. For Loading, unloading and transportation will be the supplier responsibility.
- viii. Items rates and amount should be filled in figures as well as in words and should be in accordance with the general directions given in tender documents. Overwriting and cutting will not be acceptable.
- ix. GIK Institute reserves the right to accept/reject any/all tenders/bids as per rules.
- x. GIK Institute reserves the right to cancel PO/ Order in case of late deliveries

3. METHOD OF PROCUREMENT

Bidding will be conducted through "**Open Competitive Bidding**" process and bidding is open to all eligible bidders that meet the minimum qualification criteria and required documents. It will be a "**Single Stage – One Envelope Bidding**" procedure.

4. SCOPE OF SUPPLY

The bidder shall supply items as per specifications given in the **attached Annexure-I.**

5. CURRENCIES OF BID

The prices shall be quoted in Pakistani Rupees.



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6. EARNEST MONEY:

The bidders shall furnish, as part of his bid, earnest money equal to 2% of total quoted prices with their offer in the form of demand draft/pay order in favor of **GIKI Institute, Topi**. The earnest money shall be denominated in Pak rupees and shall be in the form Demand Draft / Pay Order issued by a Pakistani scheduled Bank. The Earnest Money may be forfeited if a bidder withdraws his bid during the period of his bid validity or failed to fulfill the contract agreement / PO.

7. LATE BIDS

Any bid received by the Purchaser after the prescribed deadline for submission of bids shall be returned unopened to the bidder.

8. PURCHASER'S RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS:

The GIK Institute reserves the right to reduce or increase the quantity, accept or reject any/all tenders/ bids as per rules.

9. CONVINCING

Unsolicited advice/clarification and any personal approaches at any stage of Evaluations are strictly prohibited and may lead to disqualification.

10. DELIVERY OF ITEMS

The bidder shall make delivery of goods at his own cost within the specified period from the date of issuance of Purchase Order from the GIK Institute. In case of delay in supply within stipulated time, penalty will be imposed as per following schedule. The delivery of items will be made as per below table after issuance of Purchase Order (without penalty) or as agreed.

MODE OF PENALTY	NO OF DAYS	TOTAL DELIVERY PERIOD
Without Penalty	8-12 weeks (For Imports) 20-30 Days (In stock)	8-12 weeks (For Imports) 20-30 Days (In stock)
Penalty rate @ 0.10 % per day for 10 days, 0.20% per day for 20 days, 0.30% per day for 30 days and above.		

12. MODE OF PAYMENT

Payment will be made after complete delivery, Inspection and acceptance of items subject to deduction of taxes as per Govt law.

13. AWARD OF CONTRACT:

The contract will be awarded to lot wise to lowest responsive bid keeping in mind the quality and specifications provided in the bidding document.

14. Taxes: All Government Taxes i.e. Income Tax, GST etc. will be deducted.

15. Bid Validity

All offers shall remain valid for 60 days from the date of opening of bids, until any further extension required by the GIK Institute.



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Annexure - I

PRICE SCHEDULE FOR THE GOODS IN PAK RUPEES:

Name of Bidder: _____

Address: _____

Tender No: GIKI/PD/FMCE-913/22

SUPPLY OF CONSUMABLE ITEMS - tabulated as under:

Specifications

S.No	Item	Type/Spec	Quantity	A/C unit
1	Glass Beakers	Pyrex (100 ml)	24	Pieces
2	Glass Beakers	Pyrex (50 ml)	24	Pieces
3	Glass Beakers	Pyrex (25 ml)	24	Pieces
4	Digital Magnetic stirrers (Hot plates + stirrer)	Digital (1500 rpm, 550 °C)	3	Nos
5	Digital Magnetic stirrers (only stirrer, No heating)	Digital (1500 rpm)	3	Nos
6	Wash bottles	500 ml	12	Pieces
7	Centrifuge tubes	Plastic (15 ml)	500	Pieces
8	Centrifuge tubes	Plastic (12 ml)	500	Pieces
9	Centrifuge tubes	Plastic (10 ml)	500	Pieces
10	Eppendorf tubes	Plastic	500	Pieces
11	Glass vials	1.5ml	100	Pieces
12	Plastic vials	10ml	100	Pieces
13	Plastic vials	5 ml	100	Pieces
14	Stirring magnets (smallest)	2mm x 1mm (for 1.5ml vial)	10	Pieces
15	Stirring magnets	cylindrical	2	set
16	Plastic droppers	3 ml	1000	Pieces
17	Aluminum foil		10	roll
18	Glass burette with stoppers	Pyrex	5	pieces
19	Mechanical micro pipette	100-1000 μ l	2	pieces
20	pipette pumps	10 ml	5	pieces
21	Nickel foam	A4 sheet	4	A4 sheets
22	Air tight Alumina Jars for horizontal roller Ball milling	1000ml, 5 Inch Dia	3	Nos
23	Air tight Alumina Jars for horizontal roller Ball milling	500ml, 5 Inch Dia	3	Nos
24	PTFE/Teflon Jars for horizontal roller Ball milling	500ml, 5 Inch Dia	3	Nos
25	Vacuum Glass Desiccators	around 500 mm Dia	3	Nos
26	Vacuum Glass Desiccators	around 300 mm Dia	6	No.

27	motor pumps for vacuum desiccator and filtration setups	1/4 HP	4	Nos
28	Centrifuge machine	8000-10000 rpm, for six 15 ml tubes	1	set
29	Ultrasonic Bath sonicator	Digital (1 liter)	3	Nos
30	Vacuum Filtrations Setup	Complete set with 1000ml and 500ml flask	2	set
31	Filter papers	Whatman Cat# 1041125	3	packs
32	Filter papers	Whatman Cat# 1091125	3	packs
33	Ceramic filters	for Vacuum filtration	6	Nos
34	3D moveable Powder mixers	Lab scale/portable	2	Nos
35	Insulated crocodile clips	3.5 cm	15	pair
36	Ethanol absolute	99.5%	15	Ltr
37	Methanol	99.8%	15	Ltr
38	Acetone	99.8%	15	Ltr
39	N, N-Dimethyl formaldehyde	> 99.0%	10	Ltr
40	De-ionized water	R>2.0 Meg ohm/cm	30	Ltr
41	Sodium Chloride (NaCl)	Analytical grade	2	kg
42	Sulfuric Acid	95-97%	5	Ltr
43	Ammonia Solution	35% NH3	2.5	Ltr
44	Silver chloride (Analytical grade)	anhydrous	1	kg
45	Nickel Chloride (Analytical grade)	Hexahydrate	2	kg
46	Polyvinylidene fluoride (PVDF)		1	kg
47	Alumina Powder (99.9%)	Size= 1 μ m	0.5	kg
48	Copper powder (99.9%)	Size= 1 μ m	1	kg
49	Titania powder (99.9%)	Size= 1 μ m	0.5	kg
50	Ferrous Sulphate (Analytical grade)	hydrated	1	kg
52	Silica Gel	5g packet	50	Packets
53	Sodium nitrate (Analytical grade)	hydrated	1	kg
54	Di-sodium hydrogen phosphate (Analytical grade)		1	kg
55	Potassium nitrate (Analytical grade)	hydrated	1	kg
56	Magnesium nitrate (Analytical grade)	hydrated	1	kg
57	Silver nitrate (Analytical grade)	anhydrous	1	kg
58	Manganese nitrate (Analytical grade)	hydrated	1	kg

59	Magnesium phosphate (Analytical grade)	hydrated	1	kg
60	Cobalt chloride (Analytical grade)	hydrated	1	kg
61	Cobalt nitrate (Analytical grade)	hydrated	1	kg
62	Nickel nitrate (Analytical grade)	hydrated	1	kg
63	Mullite (3Al ₂ O ₃ ·2SiO ₂)	(1 um, 99.9%)	1	kg
64	Kaolinite (Al ₂ O ₃ 2SiO ₂ ·2H ₂ O)	(1 um, 99.9%)	1	kg
65	Sodium Sulphate (Analytical grade)	anhydrous	1	kg
66	Copper nitrate (Analytical grade)	hydrated	1	kg
67	NMP (N-Methyl-2-pyrrolidone)	(Analytical grade, 99.9%)	2	Ltr
68	Cubic Boron Nitride (cBN)	(1 um, 99.9%)	1	Kg

Note:

- High quality items will be preferable. If GIK Institute feels that items are not up to the specified standards in quality, the substandard material / equipment will be returned. Decision of replacement or deduction from bill will be determined by the Institute as per requirement.
- In case of Replacement, the delivery must be made within a MAXIMUM of one week time with no extra cost. If the delivery is not made in one week, the delivery will be rejected, and no excuse will be accepted, and deduction will be made from the bill or EM will be forfeited.

Issued by: Deputy Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____

