



**GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI  
(PROCUREMENT DEPARTMENT)**

**TENDER NOTICE**

Tender No. GIKI/PD/IT/Works-898/22

Sealed bids (Single Stage One Envelope procedure) are invited from reputed Manufacturers/Firms/Distributors/Authorized Dealers registered with relevant tax authorities for supply and Installation of following procurements.

<b>IT Equipment</b>	AVER IP USB Conference Camera, Aver Speakerphone, Microphones & HDMI Cables and Converters & Accessories <b>-Complete Solution</b>
<b>Works &amp; Maintenance Store</b>	<ul style="list-style-type: none"> <li>• Electric Store</li> <li>• HDPE Pipes</li> <li>• Heating Pipes</li> </ul>

Detail bidding documents can be downloaded from GIK website ([www.giki.edu.pk](http://www.giki.edu.pk)) or collected personally from GIK Admin Block Room # F-12. Tender fee (Non-Refundable) of Rs. 3,000/- and sealed bids along with a 2% earnest money on the total bid cost should reach on or before **1500 Hours on November 04, 2022**. The proposals will be opened in the presence of available bidders at **1530 Hours** on the same day. No advance payment shall be made to any bidder.

Assistant Director Procurement, GIK Institute, Topi, Swabi (KP)

Phone# 0938-281026 Ext. 2444, Email: [taufeeq@giki.edu.pk](mailto:taufeeq@giki.edu.pk)



Issued by: Assistant Director Procurement

Signature of the Bidder: \_\_\_\_\_

Stamp of Bidder: \_\_\_\_\_



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**TENDER DOCUMENTS**

**TENDER NOTICE: GIKI/PD/IT-WORKS-898/22**

<b>Name of Firm</b>	
<b>Address &amp; Contact Number</b>	
<b>CNIC/NTN No.</b>	
<b>GST No.</b>	
<b>Tender applied for</b>	
<b>Pay Order / Demand Draft Amount</b>	
<b>Pay Order / Demand Draft No.</b>	

Issued by: Assistant Director Procurement

Signature of the Bidder: \_\_\_\_\_

Stamp of Bidder: \_\_\_\_\_



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**BIDS SUBMISSION & OPENING DATE AND TIME**

TENDER # GIKI/PD/IT-WORKS-898/22

SUPPLY & INSTALLATION OF EQUIPMENT

Tender No.	Description/Specification	Date of Submission of Bids	Date of Opening of Bids
GIKI/PD/IT-WORKS-898/22	<b>SUPPLY &amp; INSTALLATION OF EQUIPMENT:</b> - IT Equipment - Works & Maintenance items  <b>(As per Annexure-I)</b>	<b>1500 Hours on November 04, 2022</b>	<b>1530 Hours on November 04, 2022</b>

Issued By:

**Assistant Director Procurement**  
GIK Institute, Topi

Signature of the Bidder: \_\_\_\_\_

Stamp of Bidder: \_\_\_\_\_



## GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI (PROCUREMENT DEPARTMENT)

### TERMS AND CONDITIONS

#### 1. Qualification of the Vendor

The following Firms/Suppliers are eligible to apply and required to submit the following documents with their proposals.

1. Valid Registration Certificate with relevant tax Authority NTN/STRN/KPRA etc.
2. Certificate of Active Taxpayer List
3. Full Address and Contact Numbers of the Office(s).
4. Relevant Experience of the bidder
5. Submit work orders of previous clients.
6. The Firms/Supplier that have Never been blacklisted by any Government Agency or Authority.
7. Warranty / Guarantee Certificate

#### 2. GENERAL

- i. Sealed Bids must be accompanied by bid security at 2% of Total Bidder's Price in form of Demand Draft / Pay Order in Original in the name of GIK Institute of Engineering Sciences & Technology, Topi.
- ii. Conditional/incomplete tenders will be not accepted.
- iii. Bidders may also apply separately for each category of items / equipment.
- iv. Telephone/telexed/faxed/telegraphic quotations will not be entertained.
- v. Bids submitted without prescribed Tender fee and Earnest Money shall be liable for rejection at the time of Tender opening. Tender fee in shape of DD/Pay Order and Earnest money shall be submitted separately along with Tender. Cheque is not acceptable.
- vi. Bidders are required to include all applicable taxes in their prices/rates.
- vii. For Loading, unloading and transportation will be the supplier responsibility.
- viii. Items rates and amount should be filled in figures as well as in words and should be in accordance with the general directions given in tender documents. Overwriting and cutting will not be acceptable.
- viii. GIK Institute reserves the right to accept/reject any/all tenders/bids as per rules.

#### 3. METHOD OF PROCUREMENT

Bidding will be conducted through “**Open Competitive Bidding**” process and bidding is open to all eligible bidders that meet the minimum qualification criteria and required documents. It will be a “**Single Stage – One Envelope Bidding**” procedure.

#### 4. SCOPE OF SUPPLY

The bidder shall supply items as per specifications given in the **attached Annexure-I.**

#### 5. CURRENCIES OF BID

The prices shall be quoted in Pakistani Rupees.



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### **6. EARNEST MONEY:**

The bidders shall furnish, as part of his bid, earnest money equal to 2% of total quoted prices with their offer in the form of demand draft/pay order in favor of **GIK Institute, Topi**. The earnest money shall be denominated in Pak rupees and shall be in the form Demand Draft / Pay Order issued by a Pakistani scheduled Bank. The Earnest Money may be forfeited if a bidder withdraws his bid during the period of his bid validity or failed to fulfill the contract agreement / PO.

### **7. LATE BIDS**

Any bid received by the Purchaser after the prescribed deadline for submission of bids shall be returned unopened to the bidder.

### **9. PURCHASER'S RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS:**

The GIK Institute reserves the right to reduce or increase the quantity, accept or reject any/all tenders/ bids as per rules.

### **10. CONVINCING**

Unsolicited advice/clarification and any personal approaches at any stage of Evaluations are strictly prohibited and may lead to disqualification.

### **11. DELIVERY OF ITEMS**

The bidder shall make delivery of goods at his own cost within the specified period from the date of issuance of Purchase Order from the GIK Institute. In case of delay in supply within stipulated time, penalty will be imposed as per following schedule. The delivery of items will be made as per below table after issuance of Purchase Order (without penalty) or as agreed.

MODE OF PENALTY	NO OF DAYS	TOTAL DELIVERY PERIOD
Without Penalty	30 Days (In stock)	30 Days (In stock)
Penalty rate @ 0.10 % per day for 10 days, 0.20% per day for 20 days, 0.30% per day for 30 days and above.		

### **12. MODE OF PAYMENT**

Payment will be made after complete delivery, Inspection and acceptance of items subject to deduction of taxes as per Govt law.

### **13. AWARD OF CONTRACT:**

The contract will be awarded to lot wise to lowest responsive bid keeping in mind the quality and specifications provided in the bidding document.

### **14. Taxes:** All Government Taxes i.e. Income Tax, GST etc. will be deducted.

### **15. Bid Validity**

All offers shall remain valid for 60 days from the date of opening of bids, until any further extension required by the GIK Institute.



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**Annexure - 1**

**SPECIFICATIONS**

**PRICE SCHEDULE FOR THE GOODS IN PAK RUPEES:**

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

**Tender No: GIKI/PD/IT-WORKS-898/22**

SUPPLY & INSTALLATION OF EQUIPMENT- tabulated as under:

**IT Equipment:**

S#	Items Descriptions	Qty	Unit A/C
1.	<p><b>IP USB Conference Camera (AVER VC520 Pro2)</b>            12X Optical Zoom (controlled via remote control)            Resolution: 1920 x 1080, 1600 x 900, 1280 x 720 at 60, 30fps            Preset Framing, Auto Framing, Manual Framing            FOV (D/H/V):84.5°/76°/48°            Pan: ±170°, Tilt: +90° (up) -30° (down)            Network protocol: RTSP, RTMP            3.1 Gen1 Type B, backward compatible with USB 2.0            UVC (USB video class) 1.1            12V/5A power adaptor            USB 3.1 type-B connector, IP (RJ45 Connector)            IR remote control, Wall-mount bracket, Foldable TV mount included            USB3.1, 5m cable included            Speakerphone (with Mic array) included  <b>With one extra Expansion Speakerphone (with built-in Mic array)</b>  <b>With 1x USB 3.1 Fiber Extension Cable 20 meters</b>            All relevant cables for all accessories            Standard Warranty and Software Apps included</p>	1	Nos
2.	<p><b>AVER Speakerphone 540</b>            Wireless Bluetooth / USB Wired for PC            Full duplex microphone array speakerphone            Two omnidirectional microphones support 360° pickup            12V 5A power adapter included            Micro USB connector            LAN for IP remote access            Expansion port (daisy-chain speakerphone or microphone)            Micro USB 2.0 to USB-A cable included            USB Audio Class (UAC) 1.0  <b>Two expansion Microphones included with 5m cables each</b>            All relevant cables for all accessories and power adapters            Standard Warranty and Software Apps included</p>	1	Nos
3.	<p><b>Conference Microphones</b>            BOYA BY-MC2 (with all standard accessories)            BOYA BY-BMW700 (Transmitter and Receiver with all standard accessories)</p>	1 set	Nos
4.	<p><b>HDMI Cables and Converters and Accessories</b></p>	1 set	Nos



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	<ul style="list-style-type: none"> <li>- Cables should be compatible with 4K LED Screens, and 4K Resolution supported 30 meter (Qty 2)</li> <li>- 5 meter (Qty 2)</li> <li>- 1x2 HDMI Splitter (should display simultaneously on both outputs) 4K Resolution In and Out (Qty 2)</li> </ul>		
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## Works & Maintenance Store:

S#	Item Description	Qty	Unit A/C
1	GI Pipe IILM 1/2"	120	Length
2	GI Elbow HE 1/2"	190	Nos.
3	GI Tee HE 1/2"	130	Nos.
4	Barrel Nipple 1/2"	160	Nos.
5	GI Union 1/2"	70	Nos.
6	Ball Valve KITZ Japan 1/2"	60	Nos.
7	GI Elbow 1/2" x 3/4"	50	Nos.
8	GI Socket 1/2"	73	Nos.
9	Tiflone Tape	95	Nos.
10	Thread	40	Pkts.
11	Aeroflax insulation 3/4" KSA	300	Nos.
12	Exhaust Fan 6" (Pak Fan /equivalent)	100	Nos.
13	Exhaust Fan 8" (Pak Fan/equivalent)	15	Nos.
14	Cable 3/29 (Pakistan Cable/equivalent)	06	Roll.
15	Fan Capacitor 2.5 uf Fuji	150	Nos.
16	Ducting Patti 16/38 Adam Jee/equivalent	25	Length
17	Light Plug Opal/equivalent	100	Nos.
18	HDPE 100, PN-12.5, 160 mm, PLASCO/DADEX/ALPHA/Equivalent.	1664	Rft.
19	HDPE Stub End 160mm, PLASCO/DADEX/ALPHA/equivalent.	16	Nos.
20	HDPE 90° Elbow 160mm, PLASCO/DADEX/ALPHA/equivalent.	08	Nos.
21	HDPE90° Tee 160mm PLASCO/DADEX/ALPHA/equivalent.	02	Nos.
22	MS Flange 160mm, PLASCO/DADEX/ALPHA/equivalent.	20	Nos.
23	MS Flange 100mm, PLASCO/DADEX/ALPHA/equivalent.	06	Nos.
24	HDPE Stub End 125mm PLASCO/DADEX/ALPHA/equivalent.	04	Nos.
25	MS Flange 125mm PLASCO/DADEX/ALPHA/equivalent.	04	Nos.
26	Reducer 160mm x 125mm PLASCO/DADEX/ALPHA/equivalent.	04	Nos.
27	HDPE Clamp Saddle 160mmX1" PLASCO/DADEX/ALPHA/equivalent.	01	Nos.
28	Gate Valve 6" Kitz/equivalent.	07	Nos.
29	Non-Return Valve 160mm Kitz/equivalent.	04	Nos.
30	Air Release Valve 25mm Kitz/equivalent.	02	Nos.
31	Ball Valve 25mm Kitz/equivalent	03	Nos.
32	Pipe Nosel 25mmX6"	04	Nos.



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33	Gas Kit 160mm	45	Nos.
34	Nut Bolts 12mmX100mm	200	Nos.

**Note:**

- If GIK Institute feels that items are not up to the specified standards in quality or specifications, the sub-standard material / equipment will be returned. Decision of replacement or deduction from bill will be determined by the Institute as per requirement.
- In case of Replacement, the delivery must be made within a MAXIMUM of one week -time with no extra cost. If the delivery is not made in one week, the delivery will be rejected, and no excuse will be accepted, and deduction will be made from the bill or EM will be forfeited.

**Issued by:** Assistant Director Procurement

**Signature of the Bidder:** \_\_\_\_\_

**Stamp of Bidder:** \_\_\_\_\_