



**GIKI INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI  
(PROCUREMENT DEPARTMENT)**

**TENDER NOTICE**

	<b>GHULAM ISHAQ KHAN INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY</b>
<b>TENDER NOTICE FOR SUPPLY OF SPORTS ITEMS</b> <b>Tender # GIKI/PD/Sports-899/22</b>	
Sealed bids (Single Stage One Envelope procedure) are invited from reputed manufacturers/firms/Authorized Dealers/General Order Supplier registered with relevant tax authorities and who are on the Active Taxpayers list of the Federal Board of Revenue for the procurement of the following items:	
<b>Sports Items</b>	Badminton Rackets, Badminton Nets, Basketballs, Basketball Glass boards, Badminton Shuttle, Basketball Nets, Squash Balls, Chest Guard, Head Guard, Arm Guard, Gymnasium Flooring Matt, etc.
Detailed terms and conditions can be downloaded from the GIKI website ( <a href="http://www.giki.edu.pk">www.giki.edu.pk</a> ) or collected personally from GIK Admin Block Room # F12. Tender fee (Non-Refundable) of Rs. 2,000/- and sealed bids along with bid money of 2% on the total bid cost should reach <b>on or before 1500 Hours on November 10, 2022</b> . The proposals will be opened in the presence of available bidders at <b>1530 Hours</b> on the same day. The university reserve the right to accept or reject any or all bids without assigning any reason or suffering any liability thereof. No advance payment shall be made to any bidder.	
<b>Deputy Director Procurement, GIK Institute, Topi, Swabi (KP)</b> <b>Phone#0938-281026 Ext. 2213, Email: <a href="mailto:farid.wahid@giki.edu.pk">farid.wahid@giki.edu.pk</a></b>	
	

Issued by: Deputy Director Procurement

Signature of the Bidder: \_\_\_\_\_

Stamp of Bidder: \_\_\_\_\_



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**TENDER DOCUMENTS**

TENDER NOTICE: GIKI/PD/SPORTS-899/22

<b>Name of Firm</b>	
<b>Address &amp; Contact Number</b>	
<b>CNIC/NTN No.</b>	
<b>GST No.</b>	
<b>Tender applied for</b>	
<b>Call Deposit Amount</b>	
<b>Call Deposit No.</b>	

Issued by: Deputy Director Procurement

Signature of the Bidder: \_\_\_\_\_

Stamp of Bidder: \_\_\_\_\_



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**TENDER BIDS SUBMISSION & OPENING DATE AND TIME**

**TENDER NOTICE: GIKI/PD/SPORTS-899/22**

**SUPPLY OF SPORTS ITEMS**

Tender No.	Description/Specification	Date of Submission of Tender Documents	Date Opening of Tender
GIKI/PD/SPORTS-899/22	SUPPLY OF SPORTS ITEMS (As per Annexure-I)	1500 Hours on November 10, 2022,	1530 Hours on November 10, 2022,

Deputy Director Procurement  
GIK Institute, Topi

Signature of the Bidder: \_\_\_\_\_

Stamp of Bidder: \_\_\_\_\_



# **GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI** **(PROCUREMENT DEPARTMENT)**

## **TERMS AND CONDITIONS**

### **1. Qualification of the Vendor**

The following Firms/Suppliers are eligible to apply and required to submit the following documents with their proposals.

1. Valid Registration Certificate with relevant tax Authority NTN/STRN/KPRA etc.
2. Certificate of Active Taxpayer List
3. Full Address and Contact Numbers of the Office(s).
4. Relevant Experience of the bidder
5. Submit work orders of previous clients.
6. The Firms/Supplier that have Never been blacklisted by any Government Agency or Authority.
7. Warranty / Guarantee Certificate

### **2. GENERAL**

- i. Sealed Bids must be accompanied by bid security at 2% of Total Bidder's Price in form of Demand Draft / Pay Order in Original in the name of GIK Institute of Engineering Sciences & Technology, Topi.
- ii. Conditional/incomplete tenders will be not accepted.
- iii. Bidders may also apply separately for each category of items / equipment.
- iv. Telephone/telexed/faxed/telegraphic quotations will not be entertained.
- v. Bids submitted without prescribed Tender fee and Earnest Money shall be liable for rejection at the time of Tender opening. Tender fee in shape of DD/Pay Order and Earnest money shall be submitted separately along with Tender. Cheque is not acceptable.
- vi. Bidders are required to include all applicable taxes in their prices/rates.
- vii. For Loading, unloading and transportation will be the supplier responsibility.
- viii. Items rates and amount should be filled in figures as well as in words and should be in accordance with the general directions given in tender documents. Overwriting and cutting will not be acceptable.
- viii. GIK Institute reserves the right to accept/reject any/all tenders/bids as per rules.

### **3. METHOD OF PROCUREMENT**

Bidding will be conducted through "**Open Competitive Bidding**" process and bidding is open to all eligible bidders that meet the minimum qualification criteria and required documents. It will be a "**Single Stage – One Envelope Bidding**" procedure.

### **4. SCOPE OF SUPPLY**

The bidder shall supply items as per specifications given in the **attached Annexure-I**.

### **5. CURRENCIES OF BID**

The prices shall be quoted in Pakistani Rupees.



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### **6. EARNEST MONEY:**

The bidders shall furnish, as part of his bid, earnest money equal to 2% of total quoted prices with their offer in the form of demand draft/pay order in favor of **GIK Institute, Topi**. The earnest money shall be denominated in Pak rupees and shall be in the form Demand Draft / Pay Order issued by a Pakistani scheduled Bank. The Earnest Money may be forfeited if a bidder withdraws his bid during the period of his bid validity or failed to fulfill the contract agreement / PO.

### **7. LATE BIDS**

Any bid received by the Purchaser after the prescribed deadline for submission of bids shall be returned unopened to the bidder.

### **8. PURCHASER'S RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS:**

The GIK Institute reserves the right to reduce or increase the quantity, accept or reject any/all tenders/ bids as per rules.

### **9. CONVINCING**

Unsolicited advice/clarification and any personal approaches at any stage of Evaluations are strictly prohibited and may lead to disqualification.

### **10. DELIVERY OF ITEMS**

The bidder shall make delivery of goods at his own cost within the specified period from the date of issuance of Purchase Order from the GIK Institute. In case of delay in supply within stipulated time, penalty will be imposed as per following schedule. The delivery of items will be made as per below table after issuance of Purchase Order (without penalty) or as agreed.

MODE OF PENALTY	NO OF DAYS	TOTAL DELIVERY PERIOD
Without Penalty	10-20 Days (In stock)	10-20 Days (In stock)
Penalty rate @ 0.10 % per day for 10 days, 0.20% per day for 20 days, 0.30% per day for 30 days and above.		

### **12. MODE OF PAYMENT**

Payment will be made after complete delivery, Inspection and acceptance of items subject to deduction of taxes as per Govt law.

### **13. AWARD OF CONTRACT:**

The contract will be awarded to lot wise to lowest responsive bid keeping in mind the quality and specifications provided in the bidding document.

### **14. Taxes:** All Government Taxes i.e. Income Tax, GST etc. will be deducted.

### **15. Bid Validity**

All offers shall remain valid for 60 days from the date of opening of bids, until any further extension required by the GIK Institute.



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**4. MODE OF PAYMENT**

Payment will be made after complete delivery, Inspection, and acceptance of items subject to deduction of taxes as per Govt law.

**5. AWARD OF CONTRACT:**

The contract will be awarded to lowest evaluated responsive bid keeping in mind the quality and specifications provided in the bidding document.

**6. Taxes:** All Government Taxes i.e., Income Tax, GST etc. will be deducted.

**7. Bid Validity**

All offers shall remain valid for 60 days from the date of opening of bids, until any further extension required by the GIK Institute.



# GIKI INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI (PROCUREMENT DEPARTMENT)

## Annexure - I

### PRICE SCHEDULE FOR THE GOODS IN PAK RUPEES:

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

**Tender No: GIKI/PD/SPORTS-899/22**

SUPPLY OF SPORTS ITEMS - tabulated as under:

## Specifications

SPORTS EQUIPMENTS			
S #	Description	Quantity	A/C Unit
1	Badmintons Rackets ( Rox/Unix)	5	Pairs
2	Badminton Net	5	Nos
3	Basketballs ( Molten)	18	Nos
4	Basketball Ring	4	Nos
5	Basketball Glass Board	1	Pair
6	Squash Racket ( Rox/Unix)	5	Nos
7	Cricket Bat ( Hard Ball) ( Eng Willow CA 10000/MB SherAmin)	6	Nos
8	Cricket Bat ( Tape Ball) ( Cain Handle)	6	Nos
9	Cricket Hard Balls (MB)	15	Dozen
10	Cricket Bating Pad (MB SherAmin)	6	Pairs
11	Cricket Gloves (Right Hand) (MB SherAmin)	6	Pairs
12	Cricket Gloves (Left Hand) (MB SherAmin)	2	Pairs
13	Cricket Helmet (MB SherAmin)	6	Nos
14	Cricket Keeping Pad (MB SherAmin)	2	Pairs
15	Keeping Gloves (MB SherAmin)	2	Pairs
16	Thigh Pad (MB SherAmin)	6	Nos
17	Elbow Guard (MB SherAmin)	6	Nos
18	Wickets	2	Sets
19	Spring Wicket	2	Sets
20	Cricket Net	1	Nos
21	Footballs (Addidas)	24	Nos
22	Football Ball Picking Net	4	Nos
23	Football Keeping Gloves	4	Pairs
24	Football Net ( Umbrella Type)	1	Pair
25	Futsal Net	3	Pair
26	Futsal Poles	1	Pair
27	Volleyballs (Noble Jamal)/Mikasa	12	Nos
28	Volleyball Net with steel plastic coated	3	Nos
29	Stop Watch ( Q & Q)	6	Nos
30	Snooker Sticks	8	Nos
31	Table Tennis Racket ( Butterfly)	20	Nos
32	Table Tennis Table 8 ( Lasani Sheet Wheel)	2	Nos
33	Table Tennis Net ( Crow Stand)	6	Nos
34	Badminton Shuttle ( GS Champion Gold )	10	Pairs
35	Basketball Net	6	Pairs
36	Squash Balls ( Dunlop)	5	Dozen
37	Cricket Tape Ball ( Dunlop)	5	Dozen
38	Safe Guard	24	Nos
39	Wessel Fox 40	6	Nos
40	Table Tennis Balls (Nitako)	20	Nos
41	Gymnasium Flooring Mat ( Colour Black with Red Granules) comprising of 15mm Thckiness. Size is 1m/1m 18 Kg Weight	75	Nos
42	Mate ( Red/Blue Korean Style 4cm)	10 * 10	Nos
43	Chest Guard ( Blue & Red with shoulder)	5	Nos
44	Head Guard ( Blue & Red Greenhill Universal Combat)	5	Nos
45	Arm Guard ( Honeycomb Pattern)	5	Pair
46	Shin Guard ( Honeycomb Pattern)	5	Pair
47	Foot Guard ( Padded with PU Covering)	5	Pair
48	Gloves ( Honey Comb Pattern)	5	Pair
49	Racket Pad ( Under Foam Uper Leather)	5	Nos
50	Kicks Plates ( Foam & Leather)	5	Nos
51	Statue Kick bag ( Foam & Leather )	2	Nos
52	Hanging Bag for Kicks ( Foam & Leather)	2	Nos

**Note:**

- High quality items will be preferable. If GIK Institute feels that items are not up to the specified standards in quality, the substandard material / equipment will be returned. Decision of replacement or deduction from bill will be determined by the Institute as per requirement.
- In case of Replacement, the delivery must be made within a MAXIMUM of one week time with no extra cost. If the delivery is not made in one week, the delivery will be rejected, and no excuse will be accepted, and deduction will be made from the bill or EM will be forfeited.

**Issued by:** Deputy Director Procurement

**Signature of the Bidder:** \_\_\_\_\_

**Stamp of Bidder:** \_\_\_\_\_



