



**GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
(PROCUREMENT DEPARTMENT)**

TENDER NOTICE

SUPPLY OF REPAIR, MAINTENANCE & CONSUMABLE ITEMS

Tender # GIKI/PD/Works-890/22

Sealed bids are invited through **Single Stage-One Envelope** bidding procedure from reputed Manufacturers/Distributors/Suppliers/Dealers registered with tax authorities and who are on Active Taxpayer list of FBR for the supply of following items.

Supply of Repair, Maintenance & Consumable Items

- Plumbing Items
- Electrical Items
- Carpentry items

Bidding documents should reach to the undersigned office latest by **August 16, 2022 at 1100 Hours** through registered post/ courier services and will be opened on the same day at 1130 Hours in the presence of available bidders. The bidding documents containing detailed terms and conditions can be downloaded from GIK website (www.giki.edu.pk) or collected personally from GIK Admin Block, Room # F-12. Tender processing fee of Rs. 2,000/- (Non-Refundable) along with earnest money of 2% of the total bid cost in shape of demand draft/pay order in favor of GIK Institute, Topi must be submitted along with bidding documents. The Institute reserves the right to accept or reject any or all Bids without assigning any reason or suffering any liability thereof.

Assistant Director Procurement, GIK Institute, Topi, Swabi (KP)

Phone# 0938-281026 Ext. 2444, Email: taufeeq@giki.edu.pk



Issued by:

Assistant Director Procurement
GIK Institute

Signature of the Bidder: _____

Stamp of Bidder: _____



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BIDDING DOCUMENTS

Name of Firm	
Address & Contact Number	
CNIC/NTN	
GST No.	
Tender applied for	
Call Deposit Amount	
Call Deposit No.	

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TENDER BIDS SUBMISSION & OPENING DATE AND TIME

TENDER NOTICE: GIKI/PD/WORKS-890/22

Tender No.	Description/Specification	Date of Submission	Date of Tender Opening
GIKI/PD/WORKS-890/22	Supply of Repair, Maintenance & Consumable Items (As per Annexure-I)	1100 Hours on August 16, 2022	1130 Hours on August 16, 2022

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GIK Institute, Topi

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TERMS & CONDITIONS FOR SUPPLY OF REPAIR, MAINTENANCE & CONSUMABLE
ITEMS

1. Qualification of the Vendor

The following vendors/suppliers are eligible to apply for the tender:

1. Only tax registered firms/suppliers can participate in the tender.
2. The Firms/Supplier have never been blacklisted by any Government Agency or Authority.

2. Documents submission:

The following documents to be submitted with bidding documents.

1. Tax Registration Certificate (NTN/GST)
2. Non-Blacklisting Certificate
3. General/Relevant Experience
4. Detailed specifications as per **Annexure-I.**
5. Warranty or Guarantee Certificate must be provided, if any.
6. Tender Fee of Rs. 2,000/-
7. 2% Earnest Money

ii. GENERAL

- i. Sealed Bids must be accompanied by bid security at 2% of total Bid Price in form of Call Deposit Receipt (CDR) in Original in the name of GIK Institute of Engineering Sciences & Technology, Topi.
- ii. Conditional/incomplete tenders will be not accepted.
- iii. Telephone/telexed/faxed/telegraphic quotations will not be entertained.
- iv. Bids submitted without prescribed Tender fee and Earnest Money shall be liable for rejection at the time of Tender opening. Tender fee in shape of DD/Pay Order and Earnest money in shape of CDR shall be submitted separately along with Tender and cheque is not acceptable
- v. Bidders are required to include all the taxes in their prices/rates.
- vi. For Loading, unloading and transportation charges, supplier will be responsible on his own cost.
- vii. Items rates and amount should be filled in figures as well as in words and should be in accordance with the general directions given in Bidding documents. Overwriting and cutting will not be acceptable
- viii. The Institute reserves the right to accept/reject any/all tenders/bids as per rules.



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4. METHOD OF PROCUREMENT

Bidding will be conducted through “**Open Competitive Bidding**” process and bidding is open to all eligible bidders that meet the minimum qualification criteria and required documents. It will be a “**Single Stage - One Envelope**” procedure.

5. SCOPE OF SUPPLY

The bidder shall supply items of the specifications given in the **attached Annexure-I**.

6. CURRENCIES OF BID

The prices shall be quoted in Pakistani Rupees.

7. BID BONDS/EARNEST MONEY

The bidders shall furnish, as part of his bid, earnest money equal to 2% of total quoted prices with their offer in the form of demand draft/pay order in favor of **GIK Institute, Topi**. The earnest money shall be denominated in Pak rupees and shall be in the form Call Deposit issued by a Pakistani scheduled Bank. The Earnest Money may be forfeited if a bidder withdraws his bid during the period of his bid validity.

8. LATE BIDS

Any bid received by the Purchaser after the prescribed deadline for submission of bids shall be rejected and returned un-opened to the bidder.

9. PURCHASER’S RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS:

The GIK Institute reserves the right to reduce or increase the quantity, accept, or reject any/all tenders/bids as per rules.

10. CONVINCING

Unsolicited advice/clarification and any personal approaches at any stage of Evaluations are strictly prohibited and may lead to disqualification.

11. DELIVERY OF ITEMS

The bidder shall make delivery of goods at his own cost within the specified period from the date of issuance of Purchase Order from the GIK Institute. In case of delay in supply within stipulated time then penalty will be imposed as per requirement. The delivery of items will be made in 10-15 days after issuance of Purchase Order (without penalty) or as agreed and with the prescribed penalty as per following schedule of requirement: -

MODE OF PENALTY	NO OF DAYS	TOTAL DELIVERY PERIOD
Without Penalty	10-15 days	10-15 days
With Penalty @ 0.10 % per day for 10 days, 0.15% per day for 20 days, 0.20% per day for 30 days, 0.25% per day after 30 days.		



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12. MODE OF PAYMENT

Payment will be made as follows after inspection and acceptance of goods, materials or items etc subject to deduction of taxes as per Govt law.

- Payment after delivery
- Part Delivery Part Payment
- -----% advance payment against Bank Guarantee

13. Issuance of Order / Award of Contract

The award of contract would be based strictly on the specifications provided in the bidding documents and quality of the items based on lowest rates. **Order will be issued lot wise instead of item wise.**

14. Taxes: All Government Taxes i.e Income Tax, GST etc. will be deducted.

15. Bid Validity

All offers shall remain valid for 60 days from the date of opening of bids, until any further extension required by the GIK Institute.

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**GIKI INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
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Annexure - 1

PRICE SCHEDULE FOR THE GOODS IN PAK RUPEES:

Name of Bidder: _____

Address: _____

Tender No: GIKI/PD/WORKS-890/22

SUPPLY OF REPAIR, MAINTENANCE & CONSUMABLE ITEMS - tabulated as under:

Specifications

S. #.	Description Store Items.	Quantity	A/C Unit
1	Refrigerant R-22 Honeywell USA Genetron or equivalent	12	Cylinder
2	Terrazzo Tiles (White Chips, 1'x1')	150	Nos.
3	Cement Grey	30	Bag
4	Tile Bond	30	Bar
5	Sand	200	Cft.
6	Crush	200	Cft.
Plumbing stores			
1	Wash Basin Mixer (Faisal)/equivalent	4	Nos.
2	Basin mixer pipe	50	Nos.
3	Bath Shower head (Tier-1)	70	Nos.
4	Flush Tank Knob (ICL)/equivalent	100	Nos.
5	Muslim Shower Complete (Tier-1)	42	Nos.
6	Towel Rod (Tier-1)	41	Nos.
7	Paper Holder (Tier-1)	30	Nos.
8	Spindle small with head (Tier-1)	50	Nos.
9	Wash basin(Tier-1)	8	Nos.
10	Wall shower mixer (Master)	2	Nos.
11	Commode seat cover (FORTE)/ equivalentTier-1	25	Nos.
12	Commode seat cover (FORTE/equivalent push type) Tier-1	25	Nos.
13	English WC (Magma)/equivalent	5	Nos.
14	Looking Mirror (Master)equivalent 24"x 18"	15	Nos.
15	Soap Dish (Tier-1)	6	Nos.
16	Commode seat cover (IFO) /equivalent Tier-1	25	Nos.
17	Drain Jali (Tier-1)	20	Nos.

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Electrical stores			
1	Light Plug, OPAL/equivalent	360	Nos.
2	Double Light Plug, OPAL/equivalent	54	Nos.
3	Power Plug, OPAL/equivalent	95	Nos.
4	Exhaust Fan (Pak fan)/equivalent 10"	25	Nos.
5	Fan dimmer (Clipsal)/equivalent	155	Nos.
6	Tube Rod 4' Philips /equivalent	250	Nos.
7	Tube Rod 2' Philips/equivalent	150	Nos.
8	Tube Rod 4' Philips /equivalent (Slim)	50	Nos.
9	Tube Rod 2' Philips/equivalent (slim)	25	Nos.
10	Tube Rod 4', 36W Philips /equivalent	50	Nos.
11	Tube Rod 2', 20W Philips /equivalent	50	Nos.
12	LED Bulb 18watt (Phillips)/equivalent	485	Nos.
13	Power Plug, OPAL/equivalent 3"x3"	50	Nos.
14	Power Plug Opal/equivalent 3"x4"	20	Nos.
15	Electric cable 3/29" Pakistan cable/equivalent	4	Roll
16	Electric cable 7/29" Pakistan cable/equivalent	4	Roll
17	photocell 10 amp and 3 amp	50	Nos.
18	Circuit Breaker 16A terasake/equivalent	70	Nos.
19	Circuit Breaker 10A Terasake/equivalent	70	Nos.
20	Circuit Breaker 20A Terasake/equivalent	50	Nos.
21	Circuit Breaker 63A Terasake/equivalent 3 Phase	6	Nos.
22	Chouk Philips/equivalent 20W	50	Nos.
23	Chouk Philips/equivalent 40W	50	Nos.
24	Circuit Breaker 100 A 3 pole terasake/equivalent	10	Nos.
25	Joint connector 50A Tier-1	20	Nos.
26	Earth Cable 3/29" Pakistan Cable/equivalent	2	Roll
27	Starter for tube Rods Philips/equivalent	200	Nos.
28	PVC Box (3"x3") Tier-1	50	Nos.
29	Single Gang Switch (OPAL)/equivalent	20	Nos.
30	2-Gang Switch (OPAL)/equivalent	20	Nos.
31	3-Gang switch (OPAL)/equivalent	20	Nos.
32	4-Gang switch (OPAL)/equivalent	20	Nos.
33	Ceiling fan 56" (PAK Fan)/equivalent	15	Nos.
34	Exhaust Fan (Pak fan/equivalent) 6"	155	Nos.
35	Fan Dimmer Clipsal/equivalent	50	Nos.
36	Bracket Fan (Pak Fan / equivalent)	2	Nos.
37	Flood Light (70W, Pak Light /equivalent	2	Nos.

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Carpentry items			
1	Lock Door (Complete), Handle, KGI/Equiv.	14	Nos.
2	Door Lock cylinder (Brass)/equivalent small KGI	59	Nos.
3	Door Lock cylinder (Brass) / equivalent large size KGI	54	Nos.
4	Window Latch Aluminum, Tier-1	212	Nos.
5	Lamination Sheet, Tier-1, 8'x4'x3/4"	23	Sheets
6	Wooden Log (60mmx30mmx10')	35	Nos.
7	Aluminum wire gauze 4'	2	Roll
8	Lasani press (colored) 8'x4'x1/4"	16	Sheets
9	Computer Rack/Table Handle	50	Nos.
10	Alpha W Lock, Japan/Tiwan/equivalent (Complete)	10	Nos.
11	Lock Cylinder (Small), Brass/equivalent Tier-1	25	Nos.
12	Push Button Lock (Bathroom), KGI/Equiv.	44	Nos.
13	Drawer Lock (808), KGI/Equiv.	300	Nos.
14	Drawer Lock (Classic) 3/4", KGI/Equiv.	108	Nos.
15	Drawer Lock (Classic) 1-1/2", KGI/Equiv.	108	Nos.
16	Window Handle Aluminum, Tier-1	50	Nos.
17	Window Stay Aluminum, Tier-1	40	Nos.
18	Door Closer (Large), Rubby	24	Nos.
19	Window Glass (Grey, 5mm)	144	Sft.
20	Aluminum wire gauze 3'	1	Roll
21	Wooden beading (2.5"x1/2"x7')	12	Nos.
22	Teek Ply (7'x3'x1/8")	6	Nos.
23	PVC gola 3/4"x8' colored	40	Nos.
24	Wooden Nail 2", No.15, T	3	kg
25	Wooden Nail 1.5", No. 17, T	3	kg
26	Wooden Nail 1", No. 20, T	3	kg
27	Screw Star Black 2", No.6	5	Pkt.
28	Screw Star Black 1.5", No.6	5	Pkt.
29	Screw Star Black 1", No.6	5	Pkt.
30	Screw Star Black 3/4", No.6	5	Pkt.
31	Glue (Mowlith)/equivalent	5	Kg

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Cushion Work			
1	Cushion Cloth as per sample	228	yard
2	Mochi Nail	8	Pkt.
3	Rubber Patti	7	bundle
Store for KIOSKS			
1	Fuse (11kv)	6	Nos.
	HH-Teilbereichssicherung HV-Back-up fuse		
	125 A		
	6-12 KV		
	SIBA/Equivalent		
	(as per sample if required)		
Magnetic Contractor			
1	Magnetic Contractor 150-amp SC 5n Fuji Japan	2	Nos.

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