



**GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
(PROCUREMENT DEPARTMENT)**



GHULAM ISHAQ KHAN INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY

Tender Notice Supply and Fixing of Paver Stone at FMCE Parking Area

Tender no. GIKI/PD/WORKS-877/22

Sealed bids (Single Stage One Envelope Procedure) are invited from reputed Civil Engineering Contractors, registered with relevant authorities (PEC, NTN/GST) for supply and fixing of paver stone at GIK Institute on turnkey project basis with approx. area of 15000 sqft as per details mentioned in the bidding documents. Tender fee (non-refundable) is Rs. 3,000/- (through pay order/demand draft in the favor of GIK Institute).

Interested firms who have carried out similar projects in past are requested to submit their proposals along with 2% earnest money of the total bid cost should reach to the undersigned office by **18th March, 2022**, before 1500 hours. The tender shall be opened at 1530 hours in the presence of available bidders on the same date.

Tender documents along with scope of work can be downloaded from GIK website (www.giki.edu.pk). **Site may also be visited before submission of proposals on working hours.** GIK Institute reserves the right to accept or reject the tender any time prior to acceptance of bid as per prevailing rules.

Assistant Director Procurement, GIK Institute, Topi, Swabi (KP)
Phone# 0938-281026 Ext. 2444, Email: taufeeq@giki.edu.pk



Issued by: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____



GIKI INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
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TENDER BIDS SUBMISSION & OPENING DATE AND TIME

TENDER NOTICE: GIKI/PD/WORKS-877/22

Tender No.	Date of Submission of Tender Documents	Date Opening of Tender
GIKI/PD/WORKS-877/22	1500 Hours March 18, 2022	1530 Hours March 18, 2022

Issued by: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____



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Evaluation Criteria

S. No.	Item Name and Description	Maximum Marks
1	Relevant Experience or Similar Projects executed (Min 5 projects)	20
2	List of clients where such projects completed (Min 3 projects)	20
3	Completion letter from clients clearly about previous work done	20
4	Registration with Relevant Authorities (Sales Tax & Income tax)	20
5	Scope of Work as per requirement (Sample must be provided)	20
TOTAL		100

Note: Please submit documents as per above mentioned criteria

- *Qualification status shall be decided on Pass/Fail basis being lowest responsive bid. The applicant must secure at least 65% accumulative score.*

Issued by: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____



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TENDER NO.

GIKI/PD/WORKS-877/22

TENDER DOCUMENT

Ph: 0938-281026 EXT (2444) Fax: 0938-281045

Email: taufeeq@giki.edu.pk

Web: www.giki.edu.pk



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PROJECT OVERVIEW:

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI, having (hereinafter referred to as the Client) invites sealed bids from eligible bidder(s) under Single Stage one envelope bidding system containing Technical and Financial Bids in one envelope for the work and services described in the Schedule of Requirement.

The proposals will be opened on the date mentioned in Tender Notice in the presence of bidders available at the time of bid opening.

INSTRUCTIONS TO BIDDER(S):

- 1.1. In case of any doubt as to the meaning of any portion of the Specifications or other Terms and Conditions, bidder(s) may seek clarification of the same in writing, but not later than 4 days prior to deadline for submission of bid(s) prescribed by the Client.
- 1.2. At any time prior to the deadline for submission of bids, a modification in bidding document in the form of an addendum can be issued in response to a clarification requested by a respective bidder(s) or even whenever the Client considers it beneficial to issue such a clarification and/or amendment to all bidder(s). The clarification/amendment issued (in general) shall be placed on the GIK INSTITUTE web site for the intimation to all the prospective bidder(s).
Bidder(s) are required to submit their bid(s), which will bear words "CONFIDENTIAL" and for **TENDER NO. GIKI/PD/WORKS-877/22** as per Tender Notice.
- 1.3. The Client reserves the right to increase or decrease the quantities or may cancel the tender without assigning any reason thereof.
- 1.4. The Client reserves the right to have the work done inspected by its own representative, or by 3rd party at its own cost (if required).
- 1.5. It must be indicated in the offer that the Bid fully conforms to Technical Specifications and Terms and Conditions of the Tender.
- 1.6. The Client reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Contract without thereby incurring any liability to the affected bidder(s) or any obligation there under. However, GIK Institute shall upon request communicate to any bidder(s) who submitted a bid, the grounds for its rejection, but it is not required to justify those grounds.
- 1.7. Unsolicited advice/clarifications and personal approaches by the bidder(s) at any stage of evaluation are strictly prohibited and shall lead to disqualification.
- 1.8. All prospective bidder(s) are advised to read carefully all terms & conditions mentioned in the Tender Documents prior to filling / submission of their Bid.
2. **BID PRICES:**
 - 2.1. Bid prices shall be quoted in Annexure-B duly filled-in, stamped and signed by authorized representative of Bidder(s). Prices must be quoted as per format of Schedule of Requirement (SOR).
 - 2.2. Prices must be quoted in Pakistani currency inclusive of all taxes and duties, indicating unit price and total bid prices. GST must be quoted separately along with copy of GST Certificate. Bids offering prices in foreign currency will be rejected. Conditional bid / bid having any price adjustment formula will be rejected.
 - 2.3. Prices must be quoted including all charges like handling, loading, transportation and unloading, Octroi and Zila Tax etc. for delivery of material at Client's stores located at **required delivery location.**



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- 2.4. Quoted prices will be valid for 90 days from the opening date of the **Bid**.
- 2.5. Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.
- 2.6. Tender submitted without Tender Fee Rs 3,000/- (in shape of Pay Order/Demand Draft) & earnest money CDR should be rejected at the time of opening of Tender.

3. BID SECURITY MONEY:

- 3.1. The sealed bids complete in all respect must reach in the office of Assistant Director Procurement GIK Institute along with 2% Bid Security may be issued in the name of GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI in shape of CDR to be attached with financial offer.
- 3.2. The Bid Security Money of un-successful bidder(s) will be returned after award of Contract to successful bidder(s). The Bid Security Money of successful bidder(s) will be discharged / returned upon bidder(s) furnishing the executing the order/contract (Subject to the satisfactory report without any objection from the end user).

4. SEALING AND MARKING OF BIDS:

- 4.1. The bidder(s) shall furnish Technical & Financial Bid(s) in a single one envelope.
- 4.2. Both Bids (Technical & Financial) will be opened publicly on the same day as mentioned in schedule of requirement.
- 4.3. Earnest money as mentioned in Press Tender Notice must be enclosed with Financial Bid.
- 4.4. Contract will be awarded to lowest evaluated bidder based on technical and financial.
- 4.5. The bid shall be submitted in a sealed envelope marked as under:

5. LATE BIDS:

- 5.1 Any bid received by the Client after the prescribed deadline for submission of bids mentioned in Press Tender Notice will not be accepted and returned un-opened to the bidder(s).

6. ISSUANCE/ACCEPTANCE OF CONTRACT:

- 6.1 The Client will issue Contract to the successful bidder(s) whose bid is determined to be the best lowest evaluated bid.

7. PAYMENT:

- 7.1. Payment will be made to you on submission of your bill/invoice original after acceptance/inspection of the work done by concerned department subject to deduction of taxes as per Govt law.

DESIGNATION	ADDRESS	TEL #	FAX #	E. MAIL
Assistant Director Procurement	Ghulam Ishaq Khan Institute, Topi.	0938-281026 (Ex: 2444)	0939-281045	taufeeq@giki.edu.pk



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ANNEXURE - A

SCOPE OF WORK

Supply & Fixation of Tuff Pavers of approved colour & design including carriage, loading, unloading from plant to site of work including fixation, complete in all respect at Parking Area of FMCE, GIK Institute as per below BOQ:

S#	Item Description	Qty
1	Tuff Paving Stone (60mm, Red)	4000 Sqft
2	Tuff Paving Stone (60mm, Yellow)	2000 Sqft
3	Tuff Paving Stone (60mm, Dark Grey)	9000 Sqft
4	Sand	1600 Cft
5	Cement Grey	20 Bags

Note:

1. Supply, fixation, loading, unloading complete in all respect will be the responsibility of contractor.
2. Work will be completed within 30 days after issuance of work order.

Issued by: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____