



# GIK Institute of Engineering Sciences and Technology

## Procurement Department

### INVITATION TO BIDS

**Tender No. GIKI/PD/IT-610/16**

GIK Institute of Engineering Sciences & Technology invites tenders for the following from registered Firms/Suppliers/Individuals.

S#	Description	Basis	Date of Submission of Proposal Documents	Date of Opening of Proposal
1	Branded Servers "Rack Mounted Dell Power Edge R720 Intel Server" or equivalent (2 units)	FOR basis	<b>3:00 pm on Monday 14 November 2016</b>	<b>3:30 pm on Monday 14 November 2016</b>
2	Dell OptiPlex 7040 MT computers or equivalent (27 units)	FOR basis	-do-	-do-
3	LED 19 inches Monitors (17 units)	FOR basis	-do-	-do-
4	IMAc Computers or equivalent (2 units)	FOR basis	-do-	-do-
5	Networking items as per list in the tender documents	FOR basis	-do-	-do-
6	Networking and hardware miscellaneous items, as per list in the tender documents	FOR basis	-do-	-do-
7	Tablet PC, Intel Core i7, 5th generation (one unit)	FOR basis	-do-	-do-

Tender details and specifications are available at GIKI website

1. Offers shall remain valid for 90 days from the date of opening. The bidders shall quote their prices inclusive of all duties/taxes/packing/petrol/transportation/demonstration etc and all other expenses on delivery to consignee at GIK Institute.
2. Supply of items within 45 days.
3. As per FBR letter No.C.No.3 (2) STRFE:/PFE/Misc/121940-R dated 03-09-2015, only registered suppliers who are on active tax payers list (ATL) of FBR are eligible.
4. The Tender / Relevant documents can also be downloaded from official website [www.giki.edu.pk](http://www.giki.edu.pk), of GIK Institute or can be obtained from Assistant Director Procurement GIK Institute. For further queries regarding Tender may be contacted Dy. Director Procurement on 0938-281026 (2213) or Assistant Director (Procurement) on 0938-281026 (2466) in the Institute working hours.
5. The sealed bids complete in all respect must reach in the office of the Assistant Director Procurement along with earnest money 2% of the estimated cost in favour of GIK Institute in shape of CDR to be attached with financial offer.
6. Tender submitted without challan form (Tender Fee) & earnest money CDR can be rejected at the time of opening of Tender. Earnest money & challan form will be submitted against each Tender separately.
7. The procuring agency "may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds".
8. Tender will be opened in the Admin Block, GIK Institute in the presence of the bidders.
9. Please follow the given terms;
  - i. The firm / bidder shall clearly provide the proof of Professional Tax Certificate and Registration for GST / NTN on their printed letterheads.
  - ii. Tender No., date & timing of opening should be clearly mentioned on the top of envelopes
  - iii. Submit your offer for each Tender in separate envelopes.
  - iv. No Tender documents will be received after the closing date / time.
  - v. Tender will be submitted on "Single Stage two Envelopes" basis. vi. In case of closed/forced holidays, Tender opening time/date will be considered as the next working day.

**Director Procurement, GIK Institute of Engineering Sciences & Technology, Topi**  
**Email: [director.procurement@giki.edu.pk](mailto:director.procurement@giki.edu.pk), Phone: 0938-281026 (Ext: 2340)**