





GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
(PROCUREMENT DEPARTMENT)

	<h1>GHULAM ISHAQ KHAN INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY</h1>
<h2>TENDER NOTICE</h2>	Tender No. GIKI/PD/Works-818/21
Sealed bids (Single stage one envelope procedure) are invited from reputed contracting firms registered with Tax Authorities (NTN/GST) for following works:	
Work – 1	Provision & Fixing of Floor Granite tiles at GIK Auditorium (Total approx. covered area – 10,738 Sft). Sample to be provided.
Work – 2	Provision & Fixing of manual/non-motorized synthetic fabric roller blinds (Total quantity – 100 windows). Color and quantity will be decided at the time of finalization. Sample to be provided.
Work – 3	Paint work on labor charge basis at E & F type buildings at GIK (Total approx. covered area – 574,804 Sft inside & outside) (Only Paint material will be provided by GIK). Area is adjustable.
<p>Detailed BOQs can be downloaded from website (www.giki.edu.pk). Tender Fee (Non-Refundable) is Rs. 2,000/-. Interested firms who have carried out similar projects at least (3) are requested to submit their credentials and proposal (Technical & Financial) in Sealed bids along with 2% earnest money of the total bid cost should reach on or before 03:00 pm on April 08, 2021.</p> <p>The proposals will be opened in the presence of bidders at 03:30 pm on the same day. The competent authority reserves the right to accept or reject any bid or all of the bids without assigning any reason.</p>	
<p>Assistant Director Procurement, GIK Institute, Topi, Swabi (KP)  Phone# 0938-281026 Ext. 2444, Email: taufeeq@giki.edu.pk</p>	

Issued by: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____

TENDER BIDS SUBMISSION & OPENING DATE AND TIME

TENDER NOTICE: GIKI/PD/WORKS-818/21

Tender No.	Date of Submission of Tender Documents	Date Opening of Tender
GIKI/PD/WORKS-818/21	03:00 PM April 08, 2021	03:30 PM April 08, 2021

Assistant Director Procurement
GIK Institute, Topi

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI

Evaluation Criteria

S. No.	Item Name and Description	Maximum Marks
1	Registration with NTN/GST	20
2	List of similar projects carried out for last 3 years (3 projects) with covered area and cost.	20
3	List of qualified staff with experience on similar project	20
4	Financial Proposal	40
TOTAL		100

Assistant Director Procurement
GIK Institute, Topi

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI

TENDER NO.

GIKI/PD/WORKS-818/21

TENDER DOCUMENT

PROCUREMENT DEPARTMENT

Ph: 0938-281026 EXT (2444) Fax: 0938-281045

Email: taufeeq@giki.edu.pk

Web: www.giki.edu.pk

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
PROCUREMENT DEPARTMENT

PROJECT OVERVIEW:

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI, having (hereinafter referred to as the Client) invites sealed bids from eligible bidder(s) under Single Stage one envelope bidding system containing Technical and Financial Bids in one envelope for the work and services described in the Schedule of Requirement.

The proposals will be opened on the date mentioned in Tender Notice in the presence of bidders available at the time of opening.

INSTRUCTIONS TO BIDDER(S):

- 1.1. In case of any doubt as to the meaning of any portion of the Specifications or other Terms and Conditions, bidder(s) may seek clarification of the same in writing, but not later than 4 days prior to deadline for submission of bid(s) prescribed by the Client.
 - 1.2. At any time prior to the deadline for submission of bids, a modification in bidding document in the form of an addendum can be issued in response to a clarification requested by a respective bidder(s) or even whenever the Client considers it beneficial to issue such a clarification and/or amendment to all bidder(s). The clarification/amendment issued (in general) shall be placed on the GIK INSTITUTE web site for the intimation to all the prospective bidder(s).
Bidder(s) are required to submit their bid(s), which will bear words "CONFIDENTIAL" and for **TENDER NO. GIKI/PD/WORKS-818/21** as per Tender Notice.
 - 1.3. The Client reserves the right to increase or decrease the quantities or may cancel the tender without assigning any reason thereof.
 - 1.4. The Client reserves the right to have the work done inspected by its own representative, or by 3rd party at its own cost (if required).
 - 1.5. It must be indicated in the offer that the Bid fully conforms to Technical Specifications and Terms and Conditions of the Tender.
 - 1.6. The Client reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Contract without thereby incurring any liability to the affected bidder(s) or any obligation there under. However, GIK Institute shall upon request communicate to any bidder(s) who submitted a bid, the grounds for its rejection, but it is not required to justify those grounds.
 - 1.7. Unsolicited advice/clarifications and personal approaches by the bidder(s) at any stage of evaluation are strictly prohibited and shall lead to disqualification.
 - 1.8. All prospective bidder(s) are advised to read carefully all terms & conditions mentioned in the Tender Documents prior to filling / submission of their Bid.
2. **BID PRICES:**
- 2.1. Bid prices shall be quoted in Annexure-B duly filled-in, stamped and signed by authorized representative of Bidder(s). Prices must be quoted as per format of Schedule of Requirement (SOR).
 - 2.2. Prices must be quoted in Pakistani currency inclusive of all taxes and duties, indicating unit price and total bid prices. GST must be quoted separately along with copy of GST Certificate. Bids offering prices in foreign currency will be rejected. Conditional bid / bid having any price adjustment formula will be rejected.
 - 2.3. Prices must be quoted including all charges like handling, loading, transportation and unloading, Octroi and Zila Tax etc. for delivery of material at Client's stores located at **required delivery location.**

- 2.4. Quoted prices will be valid for 90 days from the opening date of the **Bid**.
- 2.5. Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.
- 2.6. Tender submitted without Tender Fee Rs 2,000/- (in shape of Pay Order/Demand Draft) & earnest money CDR should be rejected at the time of opening of Tender.

3. BID SECURITY MONEY:

- 3.1. The sealed bids complete in all respect must reach in the office of Assistant Director Procurement GIK Institute along with 2% Bid Security may be issued in the name of GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI in shape of CDR to be attached with financial offer.
- 3.2. The Bid Security Money of un-successful bidder(s) will be returned after award of Contract to successful bidder(s). The Bid Security Money of successful bidder(s) will be discharged / returned upon bidder(s) furnishing the executing the order/contract (Subject to the satisfactory report without any objection from the end user).

4. SEALING AND MARKING OF BIDS:

- 4.1. The bidder(s) shall furnish Technical & Financial Bid(s) in a single one envelope.
- 4.2. Both Bids (Technical & Financial) will be opened publicly on the same day as mentioned in schedule of requirement.
- 4.3. Earnest money as mentioned in Press Tender Notice must be enclosed with Financial Bid.
- 4.4. Contract will be awarded to lowest evaluated bidder based on technical and financial.
- 4.5. The bid shall be submitted in a sealed envelope marked as under:

5. LATE BIDS:

- 5.1 Any bid received by the Client after the prescribed deadline for submission of bids mentioned in Press Tender Notice will not be accepted and returned un-opened to the bidder(s).

6. ISSUANCE/ACCEPTACNE OF CONTRACT:

- 6.1 The Client will issue Contract to the successful bidder(s) whose bid is determined to be the best lowest evaluated bid.

7. PAYMENT:

- 7.1 Payment shall be made after verification of the actual work done on site by Works Department.

DESIGNATION	ADDRESS	TEL #	FAX #	E. MAIL
Assistant Director Procurement	Ghulam Ishaq Khan Institute, Topi.	0938-281026 (Ex: 2444)	0939-281045	taufeeq@giki.edu.pk

ANNEXURE-B

SCHEDULE OF REQUIREMENT

Description/Specification								Unit Price (RS)	Unit Price with 17% GST (RS)	Total Cost including GST (RS)	Bid Security 2%
BOQs for Floor Granite tiles for Auditorium (Work – 1):											
S #	Description	NO		Length	Width	Qty	Sft				
1	Ground Floor										
	Main entrance outside FEE side	1	2	30	14	840	Sft				
	Stairs Steps	11	2	6	1	132	Sft				
	Stairs Rizers	12	2	6	0.5	72	Sft				
	Main entrance FEE side	1	2	60	31	3720	Sft				
	FEE side	1	2	28	10	560	Sft				
	Stairs Steps	4	2	12	1	96	Sft				
	Stairs Rizers	5	2	12	0.5	60	Sft				
	FEE side	1	2	16	15	480	Sft				
	Stairs Steps	6	2	12	1	144	Sft				
	Stairs Steps	7	2	12	0.5	84	Sft				
	Gool Stairs near conference room	14	2	4.5	1	126	Sft				
	Gool Stairs Rizers	15	2	4.5	0.5	67.5	Sft				
2	1st Floor										
	FEE side near Conference room	1	2	23	7	322	Sft				
	FEE side	1	2	60	20	2400	Sft				
	FEE side	1	2	52	10	1040	Sft				
	FEE side near stairs	1	2	9	7	126	Sft				
	Stairs Steps	17	2	9	1	306	Sft				
	Stairs Rizers	18	2	9	0.5	162	Sft				
Net Total						10,738	Sft				
BOQ for Provision & Fixing of blinds (Work – 2):											
New Academic Block (Windows)											
Window Size				Quantity							
4' 9" x 6' 0"				48							
5' 0" x 7' 0"				6							
2' 6" x 7' 0"				18							
2' 6" x 2' 6"				3							
BOQ for Paint Work on labor charge basis at E&F Type (Work – 3):											
Paint Work of E & F Types Block											
E-Block											
Inside Area (for 1 Block) Sft				Outside Area (for 1 Block) Sft.							
52,056				22,428							
Inside Area (for 5 Block) Sft				Outside Area (for 5 Block) Sft.							
260,280				112,140							

Total Area	372,420				
F-Block					
Inside Area (for 9 flat) Sft	Outside Area (for 1 Block) Sft.				
33,941	16,655				
Inside Area (for 4 Block) Sft	Outside Area (for 4 Block) Sft.				
135,764	66,620				
Total Area	202,384				