

GIK INSTITUTE OF ENGINEERING SCIENCES & TECHNOLOGY

(PROCUREMENT DEPARTMENT)

CALL FOR FINANCIAL PROPOSALS FOR SUPPLY OF FRESH & DRY ITEMS, BEEF & MUTTON AND FRUITS & VEGETABLES

**Through
Framework agreement**

GIKI/PD/FCD-1155/26



September 2026

Issued By:
Assistant Director (Procurement)
GIK Institute, Topi, Swabi
Email. osama.zahid@giki.edu.pk
Phone. 0938-281026, Ext. 2444

GIK INSTITUTE OF ENGINEERING SCIENCES **& TECHNOLOGY**

CALL FOR FINANCIAL PROPOSALS-GIKI/PD/FCD-1155/26

SUPPLY OF FRESH & DRY ITEMS, BEEF & MUTTON AND FRUITS & VEGETABLES

The GIK Institute of Engineering Sciences & Technology invites financial proposals from pre-qualified bidders for the supply of dry & fresh items, beef & mutton and fruits & vegetables to the Institute through a Framework Agreement.

1. SCOPE OF FINANCIAL PROPOSAL

The bidder(s) offering the highest responsive discount for the respective category of items shall be considered for award of the Framework Agreement, subject to fulfillment of all applicable terms and conditions.

2. ELIGIBILITY

Only pre-qualified bidders are eligible to submit financial proposals.

3. CONTRACT PERIOD

The Framework Agreement shall be for a period of one (01) year from the date of signing, and the quoted discount shall remain fixed for the said period.

4. AWARD OF CONTRACT

The Framework Agreement shall be awarded to the bidder(s) offering the highest responsive discount for the respective category of items, subject to compliance with all other terms and conditions and approval of the competent authority.

5. BID SECURITY

A bid security amount of Rs. 100,000/- (refundable) shall be submitted in the name of “GIK Institute of Engineering Sciences & Technology” in the form of a pay order/demand draft.

6. SUBMISSION PROCEDURE

Financial proposals must be submitted in a sealed envelope clearly marked as “Call for Financial Proposal for Supply of Fresh & Dry Items”. The envelope should bear the name, address and contact details of the bidder and must reach the Assistant Director (Procurement), GIK Institute.

7. DEADLINE FOR SUBMISSION

Financial proposals must be received on or before Monday, 21 September 2026, by 1500 Hours. The proposals will be opened on the same day at 1530 Hours.

- The detailed terms and conditions may be downloaded from the GIK Institute website at www.giki.edu.pk or obtained personally from Room F-12, Administration Block, GIK Institute, Topi, Swabi.
- Financial proposals without a clearly mentioned discount percentage shall be treated as non-responsive.
- Late, conditional or incomplete proposals shall not be entertained.
- The Institute reserves the right to accept or reject any or all proposals without assigning any reason.

Assistant Director (Procurement)

GIK Institute of Engineering Sciences & Technology, Topi, Swabi (KP)
Phone: 0938-281026, Ext. 2444 | Email: osama.zahid@giki.edu.pk

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Instructions to Bidders:

1. Scope of Application:

In connection with the “Invitation for Prequalification”, the GIK Institute, as defined in issues this set of Documents (PD) to qualified applicants (also hereinafter referred as Applicants) to submit financial proposals (also hereinafter referred as Applications) for supply of ration to the Institute.

2. Eligible Applicants:

Only pre-qualified bidders are eligible to submit financial proposals.

3. Signing of the Application and Number of Copies:

Application shall be signed by the person duly authorized by the bidder on original proposals.

6. Sealing and marking applications.

Bidder shall enclose original documents in sealed envelope which shall,

- a. bear name and address of the bidder and write “Call for Financial Proposal for Supply of Fresh & Dry Items”.
- b. If the envelope is not sealed and marked as required, the GIK Institute will assume no responsibility for misplacement of application.

7. Deadline for submission of application:

Applicants may either submit their applications, by courier or by hand. Applications shall be received by the Institute at the address above and no later than **September 21, 2026, 1500 Hours. The proposals will be opened on the same day at 1530 hours.**

8. Late Application:

The Institute reserves the right to accept Applications received after the time for submission of Applications; however subject to the condition that the same is received within the date specified as last date for submission of applications but before the time for opening of the Applications.

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9. Opening of application:

The Institute shall open all Applications at the date, time and place specified above. The Institute shall prepare a record of the opening of Applications to include, as a minimum, the name of the Applicants.

10. Confidentiality:

Information relating to the Applications, their evaluation and results of the opening shall not be disclosed to Applicants, or any other person not officially concerned with the process until the notification of the results is made to all Applicants.

11. Evaluation of Applications:

The Institute will evaluate the applications based on the financial offers submitted by the bidders. The contract/framework agreement will be awarded to the bidder(s) offering the **highest discount as per the details mentioned in Annexure-A**, subject to compliance with all other terms and conditions of the procurement. **The quoted discount shall remain fixed for a period of one (01) year from the date of signing of the Framework Agreement and shall not be revised during the agreement period.** A Framework Agreement shall be signed between the Institute and the successful supplier(s).

12. Institute's Right to Accept or Reject Applications:

The Institute reserves the right to accept or reject all the Applications, and to annul the process at any time, without thereby incurring any liability to the Applicants.

13. Bid Security (Earnest Money):

The bid security amount of **Rs. 100,000/-** will be submitted in the name of the "GIK Institute of Engineering Sciences & Technology" in shape of pay order/demand draft (refundable).

14. Performance Security:

The successful Tenderer/Contractor shall furnish Performance Security within ten (10) days of receipt of the Acceptance Letter from the Institute in the form of a CDR, Bank Draft, Pay Order, or Bank Guarantee issued by a scheduled bank operating in Pakistan, for a fixed amount of **Rs. 300,000/-**, in Pak Rupees, as security for the due and faithful performance of all obligations under the Framework Agreement.

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ANNEXURE-A

Sr. No.	Category	Description	Financial Offer
1	Fresh Items	Fresh Fruits, Vegetables, Beef & Mutton	Highest Offered Discount: ____ %
2	Dry Items	Spices (Masalas), Pulses, Beans, Rice, Grains, Sugar, Salt and other dry grocery/ration items	Highest Offered Discount: ____ %

The Bidder(s) offering the **highest responsive discount** for the respective category of items shall be considered for award of the Framework Agreement, subject to fulfillment of all other requirements, terms and conditions of the bidding documents.

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