

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
(PROCUREMENT DEPARTMENT)



TENDER DOCUMENTS

FOR

**SUPPLY OF NETWORKING EQUIPMENT,
IT HARDWARE, ACCESSORIES, TOOLS
AND GENERAL IT CONSUMABLES**

Tender # GIKI/PD/IT-1152/26

Tender Fee: Rs. 2,000/- (Non-Refundable)

Assistant Director Procurement,

GIK Institute, Topi, Swabi (KP)

Phone: 0938-281026 Ext. 2444

Email: osama.zahid@giki.edu.pk

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
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TENDER NOTICE

	GHULAM ISHAQ KHAN INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY
TENDER NOTICE	Tender # GIKI/PD/IT-1152/26
Sealed bids under the Single Stage – One Envelope Procedure are invited from reputed manufacturers, firms, suppliers, and authorized dealers registered with the relevant tax authorities and appearing on the Active Taxpayers List (ATL) of FBR for the supply of the following items.	
Networking Equipment, IT Hardware, Accessories, Tools and General IT Consumables	Gigabit Switches, Access Points, SSDs, HDMI to HDMI Cables, Wired & Wireless Keyboard and Mouse, Optical Fiber Patch Cord, USB, etc.
Detailed terms and conditions can be downloaded from the GIKI website (www.giki.edu.pk) or collected personally from the GIK Admin Block Room # F-12. Tender Fee (Non-Refundable) of Rs. 2,000/- and sealed bids along with a 2% earnest money on the total bid cost should reach on or before 1500 Hours on September 08, 2026. The proposals will be opened in the presence of available bidders at 1530 Hours on the same day. No advance payment shall be made to any bidder. The Institute reserves the right to modify / withdraw/ cancel the bids/ tender at any time before award of the Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Institute's action, and without thereby incurring any liability to the Tenderer, and the decision of the Institute shall be final.	
Assistant Director Procurement, GIK Institute, Topi, Swabi (KP) Ph# 0938-281026 Ext. 2444, Email: osama.zahid@giki.edu.pk	



Issued by: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
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Name of Firm	
Address & Contact Number	
CNIC/NTN No.	
GST No.	
Tender Applied for	
Pay Order / Demand Draft Amount	
Pay Order / Demand Draft No.	
Delivery Time	

Issued By: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____

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(PROCUREMENT DEPARTMENT)

BIDS SUBMISSION & OPENING DATE AND TIME

SUPPLY OF NETWORKING EQUIPMENT, IT HARDWARE, ACCESSORIES, TOOLS AND
GENERAL IT CONSUMABLES

Tender No.	Description/Specification	Date of Submission of Tender Documents	Date Opening of Tender
GIKI/PD/IT-1152/26	SUPPLY OF NETWORKING EQUIPMENT, IT HARDWARE, ACCESSORIES, TOOLS AND GENERAL IT CONSUMABLES (As per Specification mentioned in Annexure-I)	1500 hours on September 08, 2026	1530 hours on September 08, 2026

Issued By: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
(PROCUREMENT DEPARTMENT)

TERMS AND CONDITIONS

1. Qualification of the Vendor

The Firms are required to submit the following documents with their proposals.

1. Valid Registration Certificate of NTN/STRN etc.
2. Certificate of Active Taxpayer List
3. Full Address and Contact Numbers of the Office(s).
4. The bidder must comply with the required technical specifications.
5. Relevant Experience of the bidder
6. Submit purchaser orders of previous clients.
7. The Firms/Authorized Dealers/ General Order Suppliers that have Never been blacklisted by any Government Agency or Authority.
8. Warranty / Guarantee Certificate for period of one year.
9. Authorization Certificate, if any.
10. Undertaking that delivery will be provided within due date.

2. GENERAL

- a) Sealed Bids must be accompanied by bid security at 2% of Total Bidder's Price in form of Demand Draft / Pay Order in Original in the name of GIK Institute of Engineering Sciences & Technology, Topi.
- b) Conditional/incomplete tenders will be not accepted.
- c) Bidders may also apply separately for each category of items / equipment.
- d) Telephone/telexed/faxed/telegraphic quotations will not be entertained.
- e) Bids submitted without prescribed Tender fee and Earnest Money shall be liable for rejection at the time of Tender opening. Tender fee in shape of DD/Pay Order and Earnest money shall be submitted separately along with Tender. The cheque is not acceptable.
- f) Bidders are required to include all applicable taxes in their prices/rates.
- g) For Loading, unloading and transportation will be the supplier responsibility.
- h) Items' rates and amount should be filled in in figures as well as in words and should be in accordance with the general directions given in tender documents. Overwriting and cutting will not be acceptable.
- i) GIK Institute reserves the right to accept/reject any/all tenders/bids as per rules.
- j) GIK Institute also reserves the right to cancel PO/ Contract in case of late deliveries and will forfeit the 2% bid security.

3. METHOD OF PROCUREMENT

Bidding will be conducted through “**Open Competitive Bidding**” process and bidding is open to all eligible bidders that meet the minimum qualification criteria and required documents. It will be a “**Single Stage – One Envelope Bidding**” procedure.

4. SCOPE OF SUPPLY

The bidder shall supply items as per specifications given in the **attached Annexure-I.**

5. CURRENCIES OF BID

The prices shall be quoted in Pakistani Rupees.

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
(PROCUREMENT DEPARTMENT)

6. EARNEST MONEY:

The bidders shall furnish, as part of his bid, earnest money equal to 2% of total quoted prices with their offer in the form of demand draft/pay order in favor of **GIK Institute, Topi**. The earnest money shall be denominated in Pak rupees and shall be in the form Demand Draft / Pay Order issued by a Pakistani scheduled Bank. The Earnest Money may be forfeited if a bidder withdraws his bid during the period of his bid validity or failed to fulfill the contract agreement / PO.

7. LATE BIDS

Any bid received by the Purchaser after the prescribed deadline for submission of bids shall be returned unopened to the bidder.

8. PURCHASER'S RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS:

The GIK Institute reserves the right to reduce or increase the quantity, accept, or reject any/all tenders/bids as per rules.

9. CONVINCING

Unsolicited advice/clarification and any personal approaches at any stage of Evaluations are strictly prohibited and may lead to disqualification.

10. DELIVERY OF ITEMS

The bidder shall make delivery of goods & services at his own cost within the specified period from the date of issuance of Purchase Order from the GIK Institute. In case of delay in supply within stipulated time, penalty will be imposed as per following schedule. The delivery of items will be made as per below table after issuance of Purchase Order (without penalty) or as agreed.

MODE OF PENALTY	NO OF DAYS	TOTAL DELIVERY PERIOD
Without Penalty	10-15 Days (In Stock)	10-15 Days (In Stock)
	45-60 Days (Imports)	45-60 Days (Imports)
Penalty rate @ 0.10 % per day for 10 days, 0.20% per day for 20 days, 0.30% per day for 30 days and above.		

12. MODE OF PAYMENT

Payment will be made after complete delivery, Inspection, and acceptance of items subject to deduction of taxes as per Govt law.

13. AWARD OF CONTRACT:

The contract shall be awarded to the lowest evaluated responsive bidder whose offered equipment/items comply with the required technical specifications of the Institute. Equivalent brands/models for Access Switches, Access Points, and other major equipment/items may be accepted, subject to approval of the technical evaluation committee and compliance with the required specifications.

14. Taxes: All Government Taxes i.e., Income Tax, GST etc. will be deducted.**15. Bid Validity**

All offers shall remain valid for 60 days from the date of opening of bids, until any further extension required by the GIK Institute.

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
(PROCUREMENT DEPARTMENT)

Annexure - I**SPECIFICATIONS****PRICE SCHEDULE FOR THE GOODS IN PAK RUPEES****Name of Bidder:** _____**Address:** _____**Tender No: GIKI/PD/IT-1152/26**

**SUPPLY OF NETWORKING EQUIPMENT, IT HARDWARE, ACCESSORIES, TOOLS AND GENERAL IT
 CONSUMABLES- tabulated as under:**

S/No.	Description Store Items With Specification	Quantity Required
1	48 Port Gigabit L3 Managed Switch, 48*10/100/1000BASE-T Ports and 4*1G/10G BASE-X SFP Plus Ports,(AC), H3C S5130S-52S-EI / Equivalent	1
2	24 Port Gigabit L3 Managed Switch, 24 x 10/100/1000BASE-T Ethernet ports, 4 x 1G/10G BASE-X SFP+ ports, H3C S5570S-28S-EI / Equivalent	2
3	24 Port Gigabit L3 Managed Switch, 24*10/100/1000Base-T Ports and 2*10G BASE-X SFP+ Ports and 2*1/2.5/5/10G BASE-T Ports,(AC), H3C S5130S-28ST-EI / Equivalent	2
4	TP-Link EAP-653 UR Wireless Access Point along with PoE Power Adapter or Equivalent	8
5	Ethernet Cable Cat6, 305 meter roll, Pure Copper, Dlink or equivalent	5
6	1G SFP Transceiver, Single Mode, Duplex LC-LC 1310nm up to 10 km	8
7	RJ45 Connector Box (Pack of 100) Baynet / Equivalent	10
8	Crimping Tool Set (Crimping Tool, Wire Tracker/Tester, Cable Cutter and Stripper) UniTi / i-Pook Brand	3
9	Ugreen 10204 4K UHD DP to HDMI Cable 5m or equivalent	2

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
(PROCUREMENT DEPARTMENT)

10	Lexar/Hiksemi/WD or equivalent SSD 512 GB, 2.5" SATA III	6
11	Lexar/Hiksemi/WD or equivalent SSD 500 GB, M.2 2280 NVMe PCIe Gen4	3
12	Wired Keyboard & Mouse Combo, Best Quality Brand	6
13	HDMI to HDMI Cables, 5 meters, 4K supported, v2.0 (Baseus or UGREEN or equivalent)	2
14	HDMI to HDMI Cables, 10 meters, 4K supported, v2.0 (Baseus or UGREEN or equivalent)	2
15	Curved Floor Cable Duct (12mm x 50mm), Premium Quality 10ft length	5
16	USB-A 3.0 to Gigabit LAN Connector, UGREEN or Baseus or equivalent	6
17	USB-C to Gigabit LAN Connector, UGREEN or Baseus or equivalent	4
18	Wireless Keyboard & Mouse Combo , Logitech (Black Color) Best Quality Brand	2
19	Optical Fiber Cleaner Kit (Pen and Swabs)	1
20	USB Console Cable (USB to RJ45) 3m	2
21	Optical fiber Patch Cord Single Mode (SM) LC-LC Duplex 3m	6
22	Optical fiber Patch Cord Single Mode (SM) LC-LC Duplex 5m	6
23	Optical fiber Patch Cord Single Mode (SM) LC-LC Duplex 10m	5
24	Optical fiber Patch Cord Single Mode (SM) LC-LC Duplex 20m	2
25	Optical fiber Patch Cord Multimode (MMF) LC-LC Duplex 1.5m	6
26	UTP CAT6 Patch Cord 3m D-Link / Equivalent	12
27	Ingco Tools Bag 6 Pocket Size:13" Max load 12kg Rigid frame for easy opening and access, external pockets for additional storage, capacity with 6 pockets outside	1
28	8 Ft High Quality Aluminium Platform Ladder with Anti-Slip Big Step	1
29	Nylon Cable tie size (100mm*2.5mm) 100 pcs	2

GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY, TOPI
(PROCUREMENT DEPARTMENT)

30	Nylon Cable ties size (250mm*4.8mm) 100 pcs	2
31	16GB RAM, S)-DIMM, DDR4-3200, 1600MHz or compatible with HP 15S, ADATA or equivalent	1
32	USB Flash Drive, Dual Port (USB-A and C) 128GB, USB 3.2 Gen1, SanDisk or equivalent	3
33	USB-C Hub, UGREEN 45363 Revodok Pro 106 (2 USB-A, 2 USB-C, 1 HDMI) or equivalent	1

Instructions to Bidders

1. The brand name must be mentioned for each quoted item (where applicable).
2. Bidders are strictly not allowed to alter the given specifications. Any deviation from the required specifications will result in disqualification.
3. However, if a specific required item is not available in the market, bidders may propose an equivalent or compatible alternative.
4. **The GIK Institute reserves the right to award the contract/order either on a LOT basis or on an item-wise basis.**
5. In case of any ambiguity, confusion, or need for clarification regarding any item or specification, bidders are advised to contact the undersigned through email at osama.zahid@giki.edu.pk for further information or justification before submitting their bids

Note:

- If GIK Institute feels that items are not up to the specified standards in quality or specifications, the substandard material / equipment will be returned. Decision of replacement or deduction from bill will be determined by the Institute as per requirement.
- In case of Replacement, the delivery must be made within a MAXIMUM of one week -time with no extra cost. If the delivery is not made in one week, the delivery will be rejected, and no excuse will be accepted, and deduction will be made from the bill or EM will be forfeited.

Issued by: Assistant Director Procurement

Signature of the Bidder: _____

Stamp of Bidder: _____