GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY

REQUEST FOR QUOTATION (GIKI/PD/RFQ-137/2025-2026)

Sealed quotations, in Pak rupees on D.D.P basis, are invited from registered suppliers/authorized dealers/distributors and manufacturers for supply of the following items:

S#	Item Description	Annexures
1.	Office Supplies	Detail attached at Annexure- A
2.	Lab Supplies	Detail attached at Annexure- B

Interested parties are requested to keep following points into consideration before submitting their quotations.

- Your quotations must be delivered to the office of the undersigned on or before **16 December, Tuesday 2025, at 2:30 PM.** Any quotation received later than the scheduled date and time will be rejected and returned unopened.
- All quotations must be valid for a period of Thirty (30) days from the closing date of the Request for Quotation.
- The quotation shall be completed and signed by an authorized representative of the supplier.
- The quoted price should include all applicable Govt taxes.
- Delivery will be made to GIK Institute, Topi, Swabi. **The delivery Timeline must be clearly indicated in the Quotation.**
- Payment will be made within 2-3 weeks after acceptance of the items subject to deduction of taxes as per law.
- In the case of any arithmetical discrepancy between the unit rate and the total amount quoted, then the unit rate shall prevail both for the evaluation of quotations and for the subsequent purchase order.
- Separate quotations must be prepared for each annexure. If multiple annexures or items are quoted on a single page, such a quotation shall be **cancelled**.
- **Mention Account details in Quotation.**
- **NTN number should be mentioned on the Quotation.**
- **Mention RFQ number & Opening date on the envelope.**
- **The supplier must mention their NTN number on the quotation.**

Assistant Director, Procurement Department, GIK Institute, Topi, Swabi (KP)

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ANNEXURE-A

S#	Item Description	A/C Unit	Qty
1	Plastic Pedal Dustbin 240 L (Picture attached at Annexure-C)	Nos.	02
2	Stainless steel wheeled dustbin (Picture attached at annexure-D)	Nos.	02
3	Round Shape stainless dustbin (Picture attached at annexure-E)	Nos.	02

ANNEXURE-B

S#	Item Description	A/C Unit	Qty
1	Citric Acid (Anhydrous) (sigma Aldrich/ well reputed company)	1Kg	01
2	Chitosan from shrimp shells/ crab shell, practical grade (powder) (sigma Aldrich/ well reputed company)	0.25 kg	02
3	Starch from potato (sigma Aldrich/ well reputed company)	0.5kg	01
4	Ascorbic acid (sigma Aldrich/ well reputed company)	0.5kg	01
5	Sodium alginate (sigma Aldrich/ well reputed company)	0.5kg	01
6	Polyvinylpyrrolidone powder, average Mw~55,000 (sigma Aldrich/ well reputed company)	0.5kg	01
7	Plant extract (Neem, Castor) (sigma Aldrich/ well reputed company)	200ml (each)	01
8	Polyethylene glycol for synthesis (sigma Aldrich/ well reputed company)	1L	01
9	Oleyl amine technical grade, 70% (sigma Aldrich/ well reputed company)	100g	01
10	Dioctyl sulfosuccinate sodium salt ≥ 97% (sigma Aldrich/ well reputed company)	500g	01
11	Pluronic (P123) average Mn~5,800 (sigma Aldrich/ well reputed company)	1L	01
12	Tetraethyl orthosilicate for synthesis (sigma Aldrich/ well reputed company)	250ml	02
13	Triethoxymethylsilane for synthesis (sigma Aldrich/ well reputed company)	250ml	01
14	Tannic acid (sigma Aldrich/ well reputed company)	0.1kg	01
15	Oleic acid technical grade, 90% (sigma Aldrich/ well reputed company)	1L	01

ANNEXURE-C

ANNEXURE-D

ANNEXURE-E