



GIK INSTITUTE OF ENGINEERING SCIENCES AND TECHNOLOGY

REQUEST FOR QUOTATION (GIKI/PD/RFQ-115/2025-2026)

Sealed quotations, in Pak rupees on D.D.P basis, are invited from registered suppliers/authorized dealers/distributors and manufacturers for supply of the following items:

S#	Item Description	Annexures
1.	Lab & Workshop Supplies	Detail attached at Annexure- A
2.	Crockery & Cutlery	Detail attached at Annexure- B

Interested parties are requested to keep following points into consideration before submitting their quotations.

- Your quotations must be delivered to the office of the undersigned on or before **30 September Tuesday 2025, at 3:00 PM**. Any quotation received later than the scheduled date and time will be rejected and returned unopened.
- All quotations must be valid for a period of Thirty (30) days from the closing date of the Request for Quotation.
- The quotation shall be completed and signed by an authorized representative of the supplier.
- The quoted price should include all applicable Govt taxes.
- Delivery will be made to GIK Institute, Topi, Swabi.
- Payment will be made within 2-3 weeks after acceptance of the items subject to deduction of taxes as per law.
- In the case of any arithmetical discrepancy between the unit rate and the total amount quoted, then the unit rate shall prevail both for the evaluation of quotations and for the subsequent purchase order.
- **Mention Account details in Quotation.**
- **Mention RFQ number & Opening date on the envelope.**

Deputy Director, Procurement Department, GIK Institute, Topi, Swabi (KP)



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ANNEXURE-A

S#	Item Description	A/C Unit	Qty
1	<p>Film Holder</p> <p>Film Holder (P/N 204-58909)</p> <p>Used in transmittance measurement of thin samples such as films and filters. Holds thin samples, such as films and filters, for analysis.</p> 	Nos.	01

ANNEXURE-B

S. #	Item Description	Qty	A/C Unit
1	Teacups and saucers Swan China Super white Ceramic with GIK Logo	24	Nos
2	Teaspoon	12	Nos
3	Quarter Plate Swan China Super White Ceramic with GIK Logo	24	Nos
4	Large Plate Swan China Super White Ceramic with GIK Logo	18	Nos
5	Tablespoon	24	Nos
6	Steel Pateela medium size	1	Nos
7	Sugar Pot Swan China Super White Ceramic with GIK Logo	1	Nos
8	Dring Water Glass	12	Nos
9	Donga Swan China Super White Ceramic with GIK Logo	6	Nos
10	Donga Spoon	6	Nos
11	Rice Dish Swan China Super White Ceramic with GIK Logo	6	Nos
12	Rice Spoon	6	Nos
13	Water Dispenser PEL	1	Nos
14	Tray Set Plastic 4 pieces	1	Set